

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
MEETING AGENDA  
JULY 11, 2012

**BOARD AGENDA PACKETS AND INFORMATION:**

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools

and at public libraries throughout West County.

Complete Board agendas and packets are available online at: [www.wcuusd.net](http://www.wcuusd.net)

**B. OPENING PROCEDURES**

**B.1 Pledge of Allegiance**

**B.2 Welcome and Meeting Procedures**

**B.4 Report/Ratification of Closed Session**

\* **B.5 Agenda Review and Adoption (Public Comment)**

\* **B.6 Minutes: June 27, 2012; July 2, 2012**

**C. BUSINESS ITEMS**

**CONSENT ITEMS (Routine Matters)**

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or evaluation is received from any

Recommend Approval

Fiscal Impact:

Additional revenue for schools

\*CI C4 Summary of Payroll and Vendor Warrant Reports

Comment:

The summaries of Payroll and Vendor Warrants issued during the month of June 2012 are provided:

|  |               |
|--|---------------|
| Total of payroll warrants (June 2012): | \$ 14,635,903 |
| Total of vendor warrants (June 2012):  | \$ 24,849,001 |

Recommendation:

Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:

As noted above

**\*CI C.7 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of change orders on the following current District construction projects:  
Lupine Hills Elementary School Windows, Walls & Roof Repairs, Kennedy High School Softball Field

~~Item C10 – Resolution Nos. 01-1012 through 12-1012: Board of Education Annual Resolutions for~~

Comment:

**D. AWARDS, RECOGNITIONS, AND REPORTS**

**\* D.1 Bond Finance Report**

Comment:

[REDACTED] will present a report on the impact of assessed valuation on the tax rates for

outstanding bonds.

Recommendation:  
For Information Only

Fiscal Impact:  
None

**\* D.2 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a "Request to Address the Board" form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee  
Bayside Parent Teacher Association

Safety Committee  
Select Committee on High Schools

\* **F.1 Superintendent's Report**

\* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes**

~~will be allotted for this item. If there are more requests to speak than can be heard within this time~~



Fiscal Impact:  
None

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD** (continued from Item E)

**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**

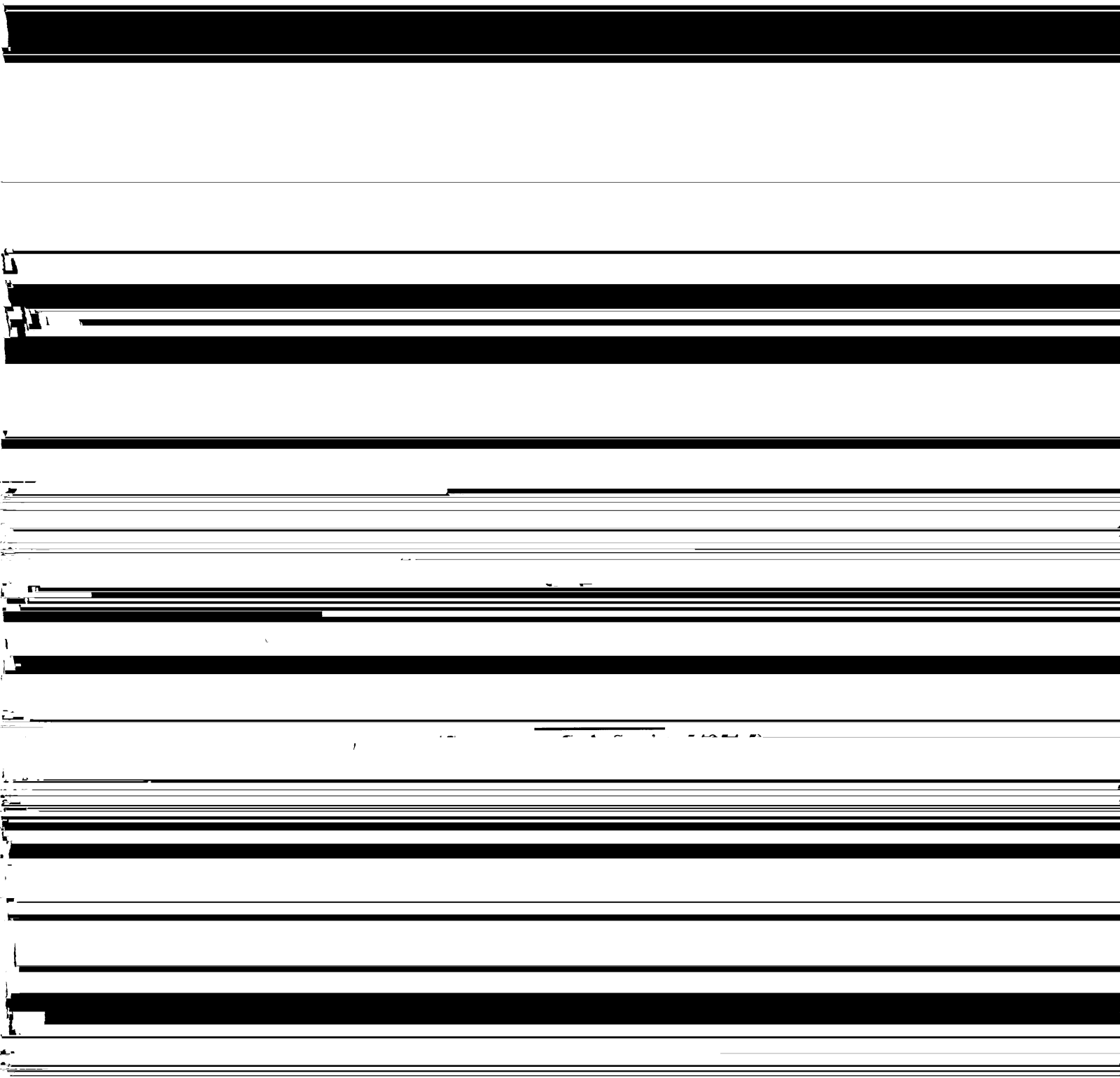
Agenda Item: A

**A. CLOSED SESSION**

**A.1 CALL TO ORDER**

**A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION  
(Government Code 54957.7)**

**A.3 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**





West Contra Costa Unified School District  
Minutes of the Board of Education Meeting  
Lovonya DeJean Middle School  
3400 Macdonald Avenue  
Richmond, CA 94805

June 27, 2012

**A. CLOSED SESSION**

**B. OPENING PROCEDURES**

President Ramsey called the meeting to order at 5:45 P.M. The Board recessed into Closed Session.

**B.1 Pledge of Allegiance**

~~President Ramsey led the pledge of allegiance.~~

**B.2 Welcome and Meeting Procedures**

President Ramsey offered welcome and instructions to the public regarding the meeting. President Ramsey acknowledged Hercules Mayor Dan Romero in the audience.

**B.3 Roll Call**

**E.1 Community Request on Grand Jury Report on Citizens Bond Oversight Committees**

Mr. [redacted] spoke about the District's Proposition 20 bonds which require a 55% majority vote by the voters

He also spoke about a recent grand jury report regarding school bond oversight committees and a required response from the District. He further spoke of the required seven member requirement for the committee and the current committee having nineteen members sitting on the committee including appointments made by Board members. He asked that the report be placed on the August 1<sup>st</sup> agenda for the joint meeting of the Board of Education and the

Citizens' Bond Oversight Committee.

**F.4 Approval of WCCAA Agreement**

Mr. [redacted] spoke about the tentative agreement reached with the West Contra Costa

Ms. Merriweather asked questions about the ending fund balance, an increase in lottery funds, and cash deferrals. Ms. Gamba offered information to clarify. Ms. Merriweather said that she endorsed the Governor's tax initiative.

Mr. Thompson made a comment about decisions made on projecting budget figures for three years and the value from a fiscally

conservative standpoint while he sees variables that are currently unknown. He asked whether Board members had alternate scenarios for class sized reductions. President Ramsey spoke about the number of districts within the State with negative certifications and the commitment from the State to mandate three year budget reserves.

Ms. Vandenbergh commented about the fixed dollar amount budget and how that translates to employee jobs. She

agreed that class size reduction is something the Board and families have committed to but right now the District

- C.9 Approve the following Reclassification and Revised Job Description effective July 1, 2012 for the Nutrition Center: Food Transport Driver**
- C.10 Approve the following Reclassification and Revised Job Description effective July 1, 2012 for the Special Education Department: Administrative Technician**

June 27, 2012 – Page 5

week for Brown and Vanderbilt universities. Mr. Ramsey remarked on a blog statement of David Fang, one of the current ILC students at Brown University.

**D.3 In Memory of Members of the School Community**

Superintendent Harter recognized the contributions of members of the community who have passed away.

ES - D. L. H. N. 101-1110 - F. D. - i. D. - F. -



(Education Code 35145.5; Government Code 54950 et seq.)

**E.1 Community Request on Grand Jury Report on Citizens Bond Oversight Committees**  
This item was moved to follow B.5.

**E.2 Superintendent's Report**  
This item was moved to follow B.6.

**E.3 WCCUSD Public Comment**  
This item was moved to follow E.2.

**F. ACTION ITEMS**

**F.1 Public Hearing for the Adoption of the 2012-13 Budget and receipt of Tier III funding**  
This item was moved to follow F.4.

**F.2 Resolution No. 121-1112: Temporary Borrowing Between Funds**  
This item was moved to follow D.3.

**F.3 Public Hearing Resolution No. 119-111: Approving Engineer's Report, Confirming Diagram and Ordering Levy of Assessment for Fiscal Year 2012-2013**  
This item was moved to follow item F.1.

**F.4 Approval of Agreement with West Contra Costa Administrators Association (WCCAA)/ AB1200 Public**

This item was moved to follow E.1.

**G. DISCUSSION ITEMS**

**West Contra Costa Unified School District  
Minutes of the Special Board of Education Meeting  
Harding Elementary School Auditorium  
7230 Fairmont Ave.  
El Cerrito, CA 94530**

**July 2, 2012**

**A. OPENING PROCEDURES**

President Charles Ramsey called the meeting to order at 6:30 PM

**A.1 Pledge of Allegiance**

President Ramsey led those in attendance in the pledge of allegiance.

**A.2 Welcome and Meeting Procedures**

President Ramsey offered welcome and instructions to the public regarding the meeting.

**A.3 Roll Call**

**Board Members Present:** Madeline Kronenberg, Antonio Medrano, Charles Ramsey, Tony Thurmond

**Board Members Absent:** Elaine Merriweather

**Staff Present:** Madgy Abdalla, District Engineering Officer; Bill Fay; Associate Superintendent; Bruce Harter, Superintendent; June Kalfsbeek. Sr. Confidential Secretary. Ken Whittemore. Assistant Superintendent Human

**Public Comment:**

Leslie Reckler, Michael Parker, Ben Steinberg, Lia Lackey, Karen Shebek, Lisa Trottier, Catherine Mercurio, Charles Cowens, Sarah Wolfsen, Ellen Hartigan-O'Connor, Anna Porter, Nathalie van Linder, Eduardo Martinez, Kathleen Erwin, Deborah Lane, Jeremy Wade, Giorgio Cosentino, Felicia Robertson, Jeff Rubin, Sarah Butler, Charles Taylor,

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

1108 Bissell Avenue  
Richmond, California 94801 3135

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

**To:** Board of Education

**Meeting Date:** July 11, 2012

**From:** Sheri Gamba   
Associate Superintendent Business Services

**Agenda Item:** CI C.1

**Subject:** Grants/Awards/Agreements

**Background Information:** Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated July 11, 2012.

**Recommendation:** Recommend Approval

GRANT / AWARD / AGREEMENT NOTIFICATIONS

| Project Name  | Project Amount<br>for Budget Period | Funding Agency        | Comments                       |
|---------------|-------------------------------------|-----------------------|--------------------------------|
| MATH COACHING | \$15,000                            | San Ramon High School | Mathematic Coaching Consortium |

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue

Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION - BOARD OF EDUCATION**

[REDACTED]

DATE: 11/11/2010

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

West Contra Costa Unified School District  
July 11, 2012 Board Meeting

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Estimated

Receiving School or

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** July 11, 2012

From: Sheri C. [redacted] *SK*

Approved: [redacted]

Associate Superintendent Business Services

**Subject:** Approval of Fund-Raising Activities

**Background Information:** The planned fund raising events for the 2012-13 school year are



West Contra Costa Unified School District  
July 11, 2012 Board Meeting

APPROVAL OF FUND-RAISERS

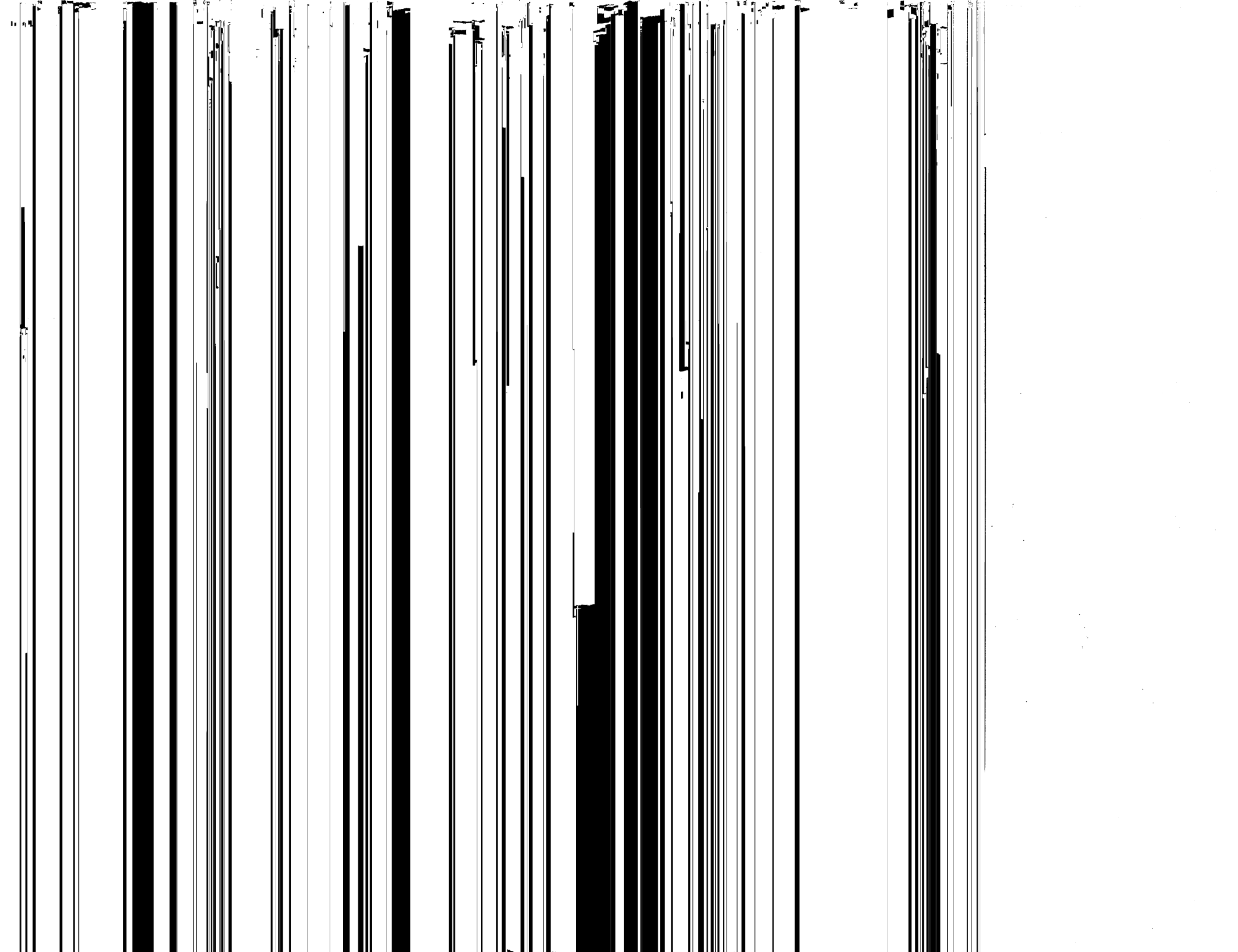
| <u>School</u>         | <u>Fund-Raising Activity</u> | <u>Activity Sponsor</u> |
|-----------------------|------------------------------|-------------------------|
| Mira Vista Elementary | PTA Membership Drive         | Mira Vista School PTA   |

Richmond, California 94801-3135  
Office of Superintendent of Schools

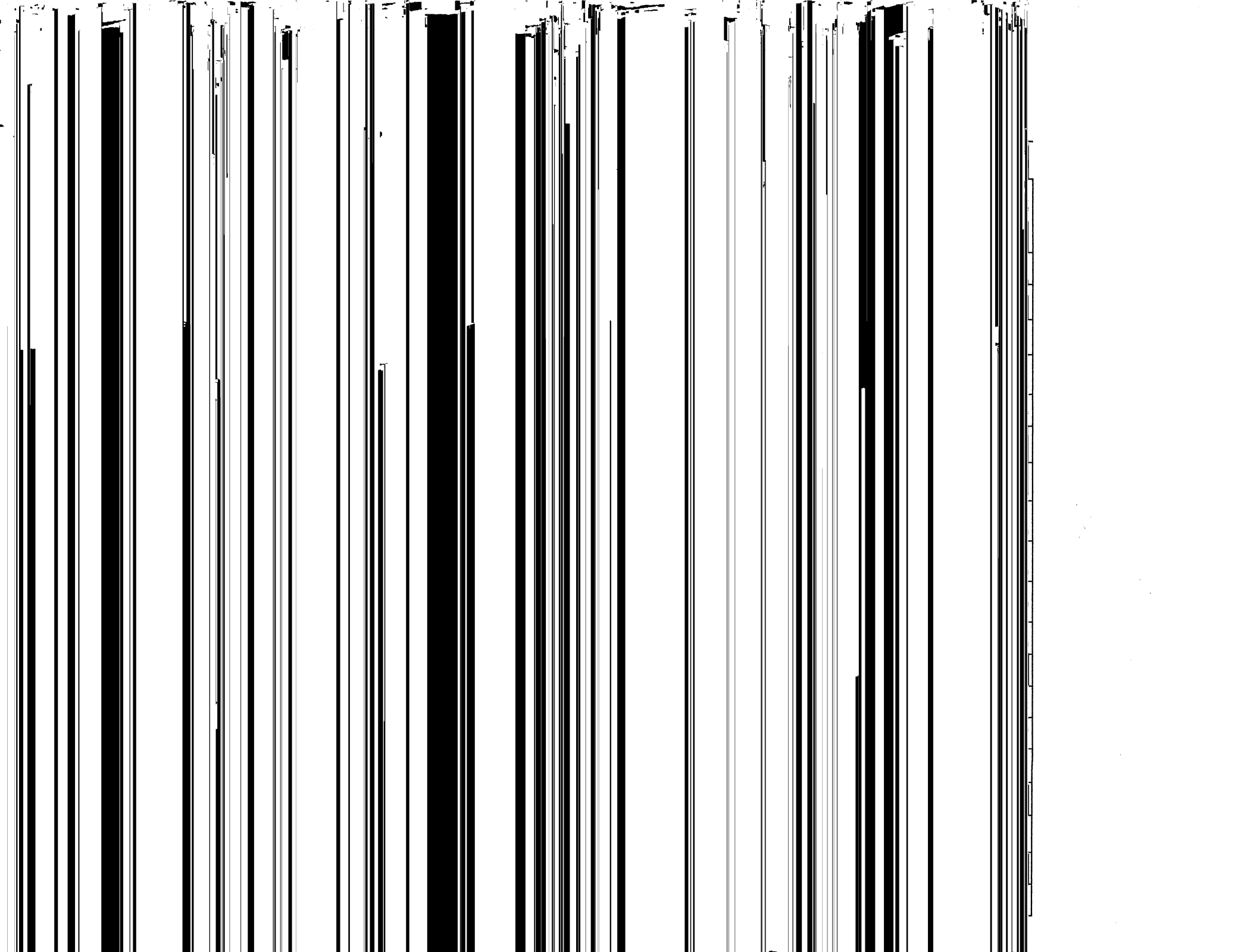
**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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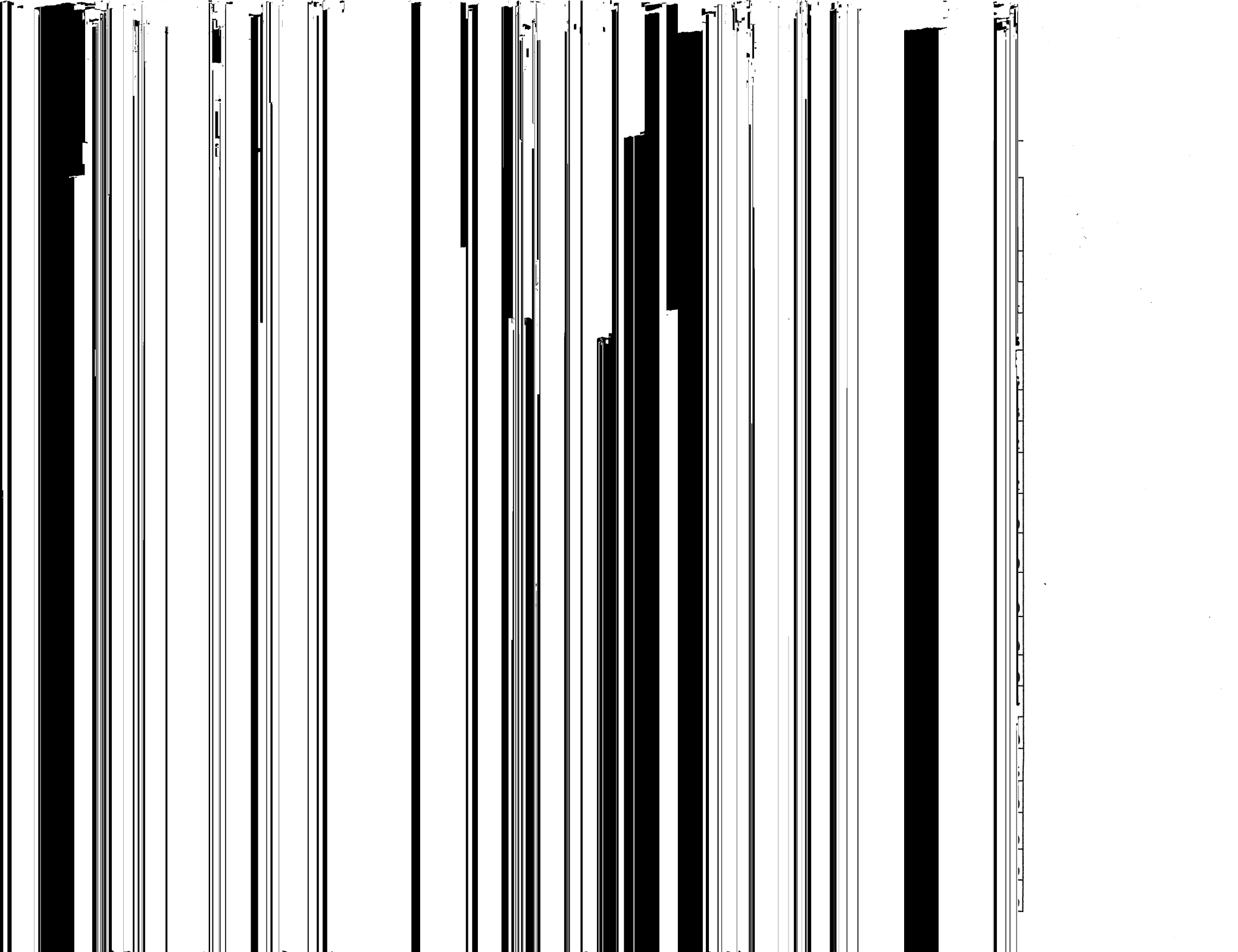
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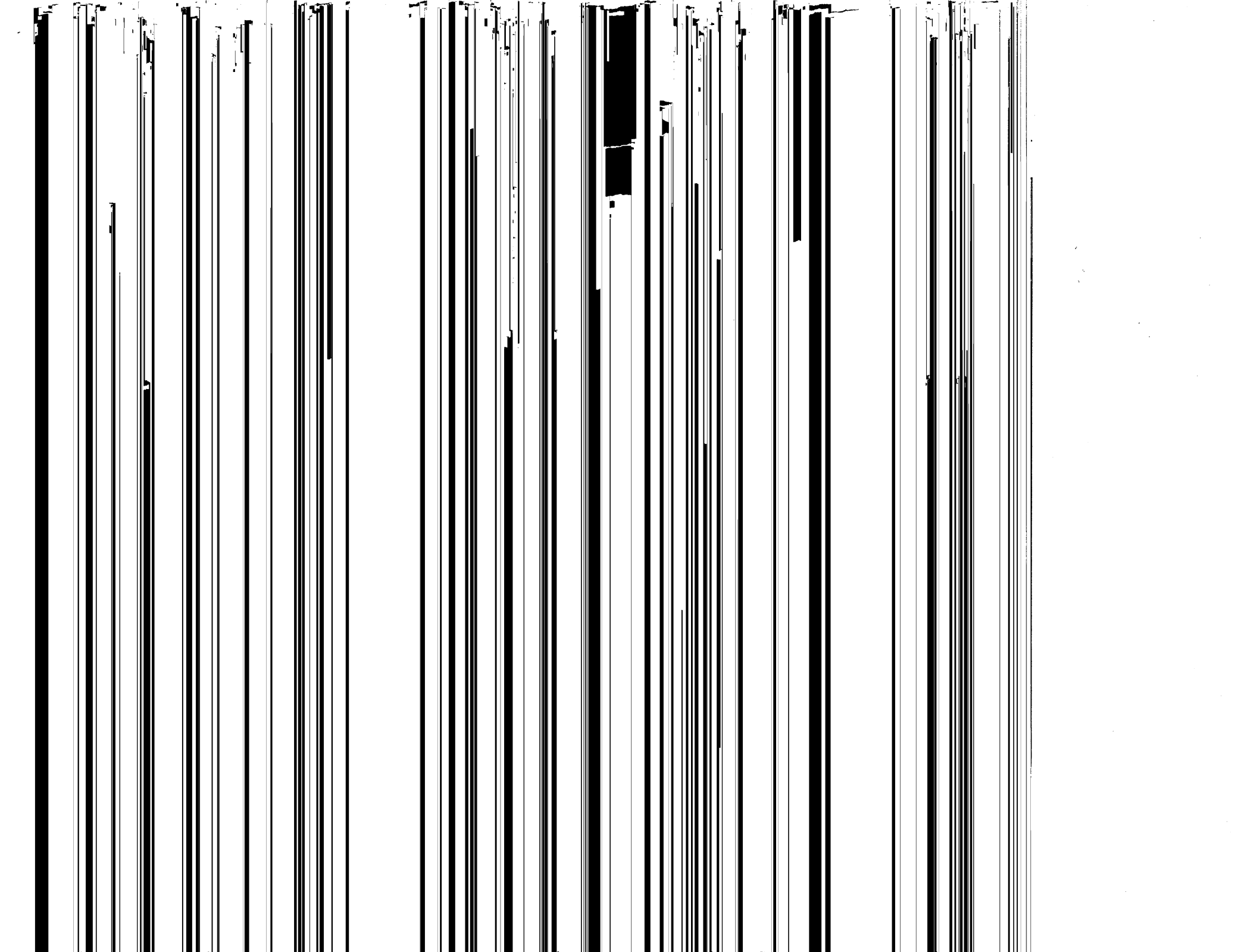
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WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801 2125

Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Date:** July 11, 2012

**From:** Sheri Gamba  
Associate Superintendent Business Services

**Agenda Item:** CI C.5

**Subject:** Adoption of Resolution No. 14-1213: Replacement of Outdated Warrant

**Background Information:** Government Code Section 298029(c) allows the governing board, by

BOARD OF EDUCATION  
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 14-1213  
REPLACEMENT OF OUTDATED WARRANT  
July 11, 2012

WHEREAS Government Code Section 29802(c) allows the governing board, by resolution, to order that a replacement check be issued for a warrant that is stale dated.

BE IT RESOLVED, by the Board of Education of the West Contra Costa Unified School District, that we issue a check to replace the following stale dated check:

Payee: Eteh Etchie  
Check No.: 399656  
Amount: \$26.88  
Issue Date: April 30, 2008

PASSED AND ADOPTED on the 11<sup>th</sup> day of June, 2012, at a regular meeting of the Board of Education by the following vote:

YES

NOES

ABSENT

ABSTAIN

I hereby certify that the foregoing is a full, true and correct copy of a resolution passed at a meeting

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** July 11, 2012  
**From:** Bill Fay **Agenda Item:** CI C.6  
Associate Superintendent for Operations  
**Subject:** Ratification and Approval of Engineering Services Contracts

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
FACILITIES PLANNING AND CONSTRUCTION

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

| Project/Funding | Dates | Firm | Contract Cost | Reference |
|-----------------|-------|------|---------------|-----------|
|-----------------|-------|------|---------------|-----------|

**FACILITIES PLANNING AND CONSTRUCTION  
ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS**

West Contra Costa Unified School District

Richmond, California 94801-3135  
Office of Superintendent of Schools

| Total CO's     | CO Percent of Original Contract | Adjusted New Contract | Change Order Numbers |
|----------------|---------------------------------|-----------------------|----------------------|
| \$2,122.00     | 1.57%                           | \$137,122.00          | 1                    |
| \$1,283,765.70 | 13.41%                          | \$10,854,500.70       | 17                   |
| \$2,116.14     | 1.96%                           | \$110,016.14          | 1                    |
| \$938,351.50   | 4.37%                           | \$22,429,351.50       | 21                   |

er(s) above 10%.







## Quarterly Uniform Complaint Form

[Education Code 35186]

District: West Contra Costa Unified School District

Person completing this form: Bill Fay Title: Associate Superintendent

Quarterly Report Submission Date: July 31, 2012

- April 30, 2012 (Jan-Mar 2012)
- July 31, 2012 (Apr-Jun 2012)
- October 31, 2011 (Jul-Sep 2011)
- January 31, 2012 (Oct-Dec 2011)

Date for information to be reported publicly at governing board meeting: July 11, 2012

Please check the box that applies:

No complaints were filed during the reporting period.

1108 Bissell Avenue  
Richmond, California 94801

Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** July 11, 2012  
**From:** Bruce Harter **Agenda Item:** CI C.9  
Superintendent  
**Subject:** Amending Resolution No. 117-1112: Specifications of the Elections Order

**Background Information:**

Resolution No. 117-1112: Specifications of the Elections Order was adopted by the Board of Education on June 13, 2012. It has since been learned that specific language required by the County Elections Office was inadvertently omitted. The amended resolution includes the estimated cost for candidate statements.

**Recommendation:**

Recommend Approval

**Fiscal Impact:**

None

**West Contra Costa Unified School District  
Board of Education  
Contra Costa County, State of California**

In the Matter of Ordering Regular )  
Governing Board Member Elections; )  
Specifications of the Election Order )

Amended  
Resolution No. 117-1112

WHEREAS, Education Code 1302 (a) provides that, in the absence of establishing the Election Day for governing boardmembers to regularly occur on specified statewide elections, the regular election to select governing boardmembers in any school or community college district shall be held on the first Tuesday after the first Monday in November of each even-numbered year

SPECIFICATIONS OF THE ELECTION ORDER

1. This Governing Board hereby orders an election to be held within the territory included in this District on

the 6<sup>th</sup> Day of November, 2012 for the purpose of electing member(s) to the Governing Board of the

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** July 11, 2012  
**From:** Bruce Harter, Superintendent **Agenda Item:** CI C.10  
**Subject:** Resolution Nos. 01-1213 through 13-1213: Board of Education Annual Resolutions for

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the 2012-2013 School Year

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**Background Information:**

Approval is recommended of the Board of Education Annual Resolutions Nos. 01-1213 through

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13-1213, for the 2012-2013 school year.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

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ANNUAL BOARD RESOLUTIONS

2012 - 2013

|                        |  |
|------------------------|--|
| Resolution No. 01-1213 | Fiscal Agents                              |
| Resolution No. 02-1213 | Transmittal of Funds                       |
| Resolution No. 03-1213 | Designation of District Disbursing Officer |
| Resolution No. 04-1213 | Deposits - Collections                     |
| Resolution No. 05-1213 | Revolving Cash Account                     |

Resolution No. 06-1213 Purchase Order and Contract Signatures

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 01-1213**

**Fiscal Agents**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

**DR. BRUCE HARTER**  
SUPERINTENDENT

**SHERI GAMBA**  
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

*as authorized as fiscal agents for the West Contra Costa Unified School District effective July 1, 2012*



**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 02-1213**

**Transmittal of Funds**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

Any **one** of the following persons:

**DR. BRUCE HARTER**  
SUPERINTENDENT

**SHERI GAMBA**  
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

**GERMAINE QUITER**  
EXECUTIVE DIRECTOR, BUSINESS SERVICES

**MARTIN COYNE**  
EXECUTIVE DIRECTOR, BUSINESS SERVICES/BOND

**DANIELA PARASIDIS**  
DIRECTOR, BUSINESS SERVICES

*It is authorized to sign checks drawn on the General Fund Deposit account in the Mechanics Bank, Mine Vista*

**RESOLUTION NO. 03-1213**  
**Designation of District Disbursing Officer**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

**THE SUBJECT**

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 04-1213**

**Deposits - Collections**

ordered that:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

~~RESOLUTION NO 05 1312~~

**Revolving Cash Account**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby

ordered that:

The Revolving Cash Account be \$70,000 and that any **two** of the following persons be authorized to sign checks drawn on said account:

**DR. BRUCE HARTER**  
SUPERINTENDENT

**SHERI GAMBA**  
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

**GERMAINE QUITER**  
EXECUTIVE DIRECTOR, BUSINESS SERVICES

**MARTIN COYNE**  
EXECUTIVE DIRECTOR, BUSINESS SERVICES/BOND

**DANIELA PARASIDIS**  
DIRECTOR, BUSINESS SERVICES

~~with such amendments to be notified by the Board of Education at least once a month effective July 1, 2012~~

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 06-1213  
Purchase Order and Contract Signatures**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

**DR. BRUCE HARTER**  
SUPERINTENDENT

**SHERI GAMBA**

**BILL FAY**

**RESOLUTION NO. 07-1213**  
**Inter-District Attendance Agreements**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

**DR. BRUCE HARTER**  
SUPERINTENDENT

or

**WENDELL GREER**

**RESOLUTION NO. 08-1213**  
**Federal and State Projects - Authorized Agents**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby

ordered that:

**DR. BRUCE HARTER**  
SUPERINTENDENT

or

**BILL FAY**  
ASSOCIATE SUPERINTENDENT FOR OPERATIONS

or

**SHERI GAMBA**

**RESOLUTION NO. 09-1213**

**Real Property for Facility Programs - Authorized Agent**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby

ordered that:

**DR. BRUCE HARTER**  
SUPERINTENDENT

**BILL FAY**  
ASSOCIATE SUPERINTENDENT FOR OPERATIONS

**SHERI GAMBA**  
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

be authorized to sign for real property transactions related to the West Contra Costa Unified School District's

facilities program in all matters pursuant to the State School Building Aid Projects.

**PASSED AND ADOPTED** this Eleventh day of July 2012 by the Board of Education of the West Contra Costa



**RESOLUTION NO. 10-1213  
SIR Liability Insurance**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

**DR. BRUCE HARTER  
SUPERINTENDENT**

or

**KENNETH WHITEMORE  
ASSISTANT SUPERINTENDENT FOR HUMAN RESOURCES**

or

**SHERI GAMBA  
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES**

1. To purchase SIR Liability Insurance with a \$50,000 limit of liability associated by the District.

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 11-1213  
Excused Absence for Religious Instruction**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

In accordance with Education Code §46014, pupils, with written consent of their parents or guardian, may be excused from school in order to participate in religious exercise or to receive moral and religious instruction at their respective places of worship or at other suitable places away from school property designated by the religious group, church, or denomination subject to the following conditions:

1. Each pupil so excused shall attend school at least the minimum school day for his/her grade

2. No pupil shall be excused from school for such purposes on more than four (4) days per school month.

**Verification of Illness or Quarantine Absence**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

Any of the following employees of the District shall make verification of illness or quarantine absence:

1. Superintendent
2. School or Public Health Nurse
3. ~~Guidance Consultant~~

5. Principal
6. Teacher

**RESOLUTION NO. 13-1213**  
**State and Federal Surplus Property Program**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

[REDACTED]

That the District's name, title and signature are listed below shall be and

1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**From:** Bruce Harter  
Superintendent

**Agenda Item:** CI C.11

**Subject:** Meeting Dates for 2012-2013

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** July 11, 2012

**Subject:** Bond Finance Report

**Background Information:** Dave Olson of KNN will present a report on the impact of assessed valuation on the tax rates for outstanding bonds.

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** July 11, 1021  
**From:** Bruce Harter **Agenda Item:** D.3  
**Subject:** In Memory of Members of the School Community

**Background Information:**


community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** July 11, 2012

**From:** Kenneth L. Whittemore,   
Assistant Superintendent Human Resources

**Agenda Item:** F.1

**Subject:** Amended Resolution No.105-1112: Credential Assignment Options

**Background Information:**

This resolution will provide the District with assignment options of a temporary nature when a teacher with an appropriate credential is not available to the district

The options are only available to teachers who hold a current, non-emergency, basic credential.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None



**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

RESOLUTION NO. 105-1112

**CREDENTIAL ASSIGNMENT OPTIONS**

WHEREAS, the Commission on Teacher Credentialing provides employing districts with assignment options of a temporary nature in which a teacher with an appropriate credential is not available to the school district. Listed below are summaries of these options, which require the consent of the teacher and Board approval.

• Ed Code 44263 allows the holder of a teaching credential to serve in a departmentalized class if

the teacher has completed 18 semester hours of course work, or 9 semester hours of upper division ~~if students coursework is the subject to be taught~~

BE IT THEREFORE RESOLVED that any other teacher assigned under one of the above options during the

West Contra Costa Unified School District

1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION -- BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** July 11, 2012

**From:** Bill Fay  
Associate Superintendent for Operations

**Agenda Item:** G.1

**Subject:** Project Status Report

**Background Information:**

The following are provided for review of Facilities Planning and construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

**Recommendation:** Award contract to lowest responsive, responsible bidder

Temp Campus

Architect: WLC Architects  
Project Manager: Steve Millar, Amanco, Inc.  
Project Engineer:  
Contractor: Vila Construction  
Inspector:

# PROJECT STATUS REPORT

Dover Elementary School -

Period Ending: 6/27/2012

Scope: Increment 2 - Construction of new kindergarten/preschool classrooms and multi-purpose room buildings with covered walkway.

## Construction Status:

Architect: HY Architects, Inc.  
Project Manager: Eddie Law, SGI Construction Management  
Project Engineer:  
Contractor: Alten Construction, Inc.  
Inspector: Kris Gilbert  
WCCUSD Mgr: Eduardo Donoso

## Contract Status:

|                               |            |          |           |
|-------------------------------|------------|----------|-----------|
| Notice to Proceed:            | 06/15/2009 |          |           |
|                               | Original   | Approved | Projected |
| Construction Schedule (days): | 1,110      | 208      | 1,318     |
| Original Completion Date:     | 06/29/2012 |          |           |
| Projected Completion:         | 1/23/2013  |          |           |

## Buildings:

|            |   |
|------------|---|
| Building A | Main Admin. Building & Classrooms - COMPLETED |
| Building B | Pre-School/Kindergarten - IN PROGRESS         |
| Building C | Multi Purpose Building - IN PROGRESS          |
| Site Work  | Site Work and Covered Walkway                 |

## Progress This Period:

### Building B:

- z Interior finishes including ceiling tiles; bathroom trims and accessories; acoustical wall panels; resilient flooring; glazing; door hardware; window shades; metal shelving; concrete floor sealer; light fixtures
- z Start-up of mechanical units
- z Plastering and exterior painting completed
- z Exterior flatwork started

### Building C:

- z Interior finishes including light fixtures, epoxy flooring in bathrooms; casework; painting; kitchen equipment; bamboo stage flooring; resilient flooring at main area; metal shelving; acoustical wall panels
- z Framing of entrance canopy and lathing activities completed

## Anticipated Progress Next Period:

### Building B:

- z Continuation of interior and exterior finishes including final cleaning; projection screens; lighting; security cameras; signage
- z Commissioning
- z Punch walk and punch list generation
- z Concrete pour of e7c 0Tc 0.00 exterior finishes including final cleaning; projection

# PROJECT STATUS REPORT

Kennedy High School - Concession Stand and Lights  
Period Ending: 6/28/2012

**Scope:** Concession Stand and Lights

**Construction Status:**



# PROJECT STATUS REPORT

Period Ending:



# PROJECT STATUS REPORT

Nystrom Elementary School - Temp Housing Units  
Period Ending: 6/28/2012

Scope: Temp Campus

Construction Status:

Architect: Interactive Resources

# PROJECT STATUS REPORT

Ohlone Elementary School - West Campus

Period Ending: 6/28/2012

**Scope:** West Campus

## Construction Status:

Architect: Powell & Partners  
Project Manager: Sonya Perkins, SGI Construction Management  
Project Engineer: Paul Orr, SGI Construction Management  
Contractor: Zovich Construction  
Inspector: Mark Eriksen  
WCCUSD Mgr:

## Contract Status:

Notice to Proceed: 08/01/2011  
  
Construction Schedule (days): 720  
Original Completion Date: 7/20/2013  
Projected Completion: 7/20/2013

## Buildings:

Building A Two Story sBuilding B Single Story s

## Progress This Period:

# PROJECT STATUS REPORT

## Portola Middle School - BLDG Demo & Site Work

### Period Ending: 6/28/2012

**Scope:** Demolition of the Original Portola Middle School with attending Environmental Waste Management and Materials Salvage.

**Construction Status:**

Architect: HY Architects  
 Project Manager: Lew Brower, Hector DeLeon, SGI Construction Management  
 Project Engineer: Jemil Sahle, SGI Construction Management  
 Contractor: Alten Construction  
 Inspector: Kris Gilbert  
 WCCUSD Mgr: Andrew Mixer

**Contract Status:**

Notice to Proceed: 5/9/2012  
**Original** **Approved** **Projected**  
 Construction Schedule (days): 225  
 Original Completion Date: 12/20/2012  
 Projected Completion: 12/20/2012

**Buildings:**

Mobilization: Fencing, Trailers, Temporary Utilities & Facilities  
 Start-Up: Salvaging, 3rd Party Contractors/Vendors  
 Abatement: Buildings and Portables  
 Demolition: Site, Buildings and Portables  
 Completion: Grading, Hydroseeding, Fencing and Demobilization

**Progress This Period:**

- Fence Installation Completed.
- Materials Salvage Completed.
- Prep for 3rd Party Storage Tank Fluids Removal Continues.
- Hazardous Material Abatement in all Buildings Underway.
- Installation of SWPPP Best Management Practices.

**Anticipated Progress Next Period:**

- Demolition of Monitoring Well.
- Commence Abatement of Exterior Paint on Main Classroom Building.
- Continue Underground Storage Tank Empty and Removal.
- Continue with Abatement in all Buildings.

**Schedule Assessment/Update:**

Construction Duration (Calendar Days): 225  
 Construction Calendar Days Elapsed: 798  
 Construction Calendar Days Remaining: -573  
 Percent of Contract Calendar Days Elapsed: 354%  
 Percent of Construction Completed: 12%

**Percentage of Work Done** **12%** **Total Project**

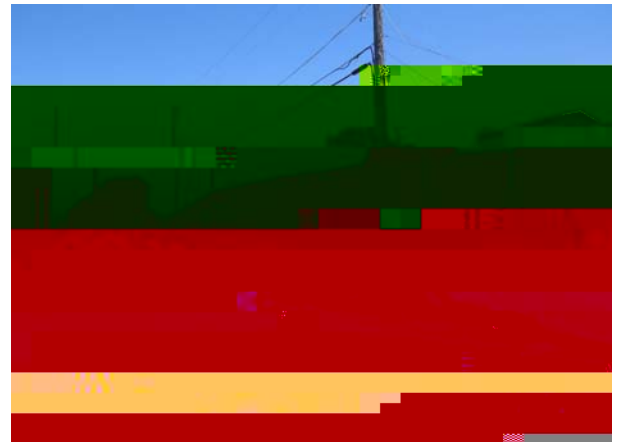
|              |      |
|--------------|------|
| Mobilization | 100% |
| Start-Up     | 85%  |
| Abatement    | 30%  |
| Demolition   | 0%   |
| Completion   | 0%   |

**Proposed Changes:**

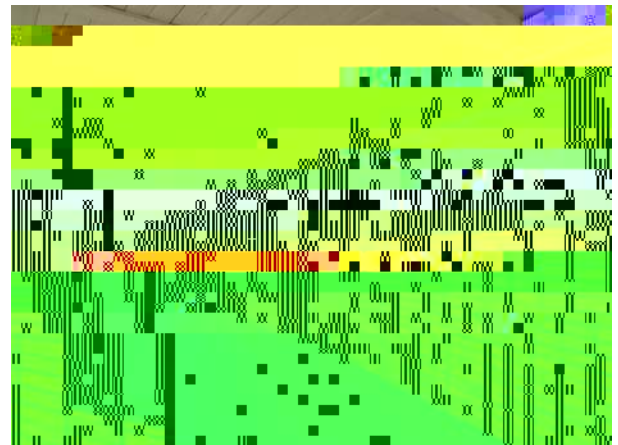
**General Comment:**

Pre-Construction Documentation Submissions, Construction Schedule Review and Submittals Processing has commenced.

Progress Photos: 6/28/2012



Perimeter Construction Fence Installation Complete



Abatement of Exterior Windows at Shop Building



Abatement of Exterior Door Frames at Lab Building