

**West Contra Costa Unified School District
Board of Education
Meeting Agenda
March 18, 2015**

B. OPENING PROCEDURES

- B.1 Pledge of Allegiance**
- B.2 Welcome and Meeting Procedures**
- B.3 Roll Call**
- B.4 Presentation of Student Board Representative from the Youth Commission**
- B.5 Report/Ratification of Closed Session**
- * **B.6 Agenda Review and Adoption** (Public Comment)
- * **B.7 Minutes:** February 25, 2015
- * **B.8 Request to Address the Board regarding the WCCAA Executive Board**
- * **B.9 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

*CI **C.1 Grants/Awards/Agreements**

Comment:

Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed, dated March 18, 2015.

Recommendation:

Recommend A2 72 244824(c)5]TJT1 0 Tc(s)-1(s)-1(e)4(na)4(t)-2(i)-2(on)]st

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Recommendation:

Ratify and Approve Classified Personnel Changes

Fiscal Impact:

None

***CI C.9 Resolution No. 63-1415: Day of Recognition for César Chávez - March 31, 2015**

Comment:

This resolution is in recognition of César Chávez for his great leadership in bringing sof 12oan6(l j(tio(o)-tic(a)6(

complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Approve negotiated Change Orders as noted

Fiscal Impact:

Total approval by this action: \$458,032.00

***CI C.12 Kennedy High School Digital Fabrication Laboratory Award of Contract**

Comment:

DLM Architects has prepared plans and specifications for the project. Scope of work includes: the conversion of an existing 4,133 ~~sq~~ ^{sq} ft (a)-1

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Recognition of Richmond High School Soccer Team**

Comment:

We would like to recognize and congratulate the Richmond High School Oilers soccer team for their championship in the 2014-15 North Coast Section Division 2 Soccer Championship.

We would like to recognize and congratulate the team on their achievements. We would also like to recognize and commend the coaches in their dedication, commitment and for making a difference in the lives and futures of the students they coach.

Recommendation:

For Information Only

Fiscal Impact:

None

*** D.2 Report on WCCUSD Youth Commission**

Comment:

In an ongoing effort to increase youth engagement throughout West Contra Costa Unified School District, Youth Commission representatives will report on their plans and accomplishments for the q 67-2(a78 (

* **E.2 Superintendent’s Report**

* **E.3 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Ms. Linda Menezes began working in 2000 as an elementary yard supervisor. In 2013 she became a permanent clerk typist at Valley View Elementary.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:

For Information Only

Fiscal Impact:

None

F. ACTION ITEMS

* **F.1 Single Plans for Student Achievement (SPSAs)**

Comment:

The Single Plan for Student Achievement serves as a vehicle for communicating information about a school’s vision, initiatives to improve academic achievement, as well as a description of how site supplemental and concentration as well as Title I funds from the Consolidated Application are used to support these efforts. School plans describe legally-mandated requirements and comprehensive programmatic information that includes:

- x a description of how parents are involved in the school program;
- x data analysis and assessment of student learning;
- x an action plan for improving student achievement and closing the achievement gap;
- x a plan to improve attendance; and
- x a plan to promote a safe, welcoming, and disciplined learning environment.

Training and support are provided to assist schools in using the template, analyzing data and completing the SPSAs. The plans are developed and approved by the School Site Councils (SSCs). The SPSA/Budget Cycle Infographic details the step-by-step process that sites worked through this year.

The plans are available for review on the District website at: <http://www.wccusd.net/Page/4548> and at the Educational Services Department located at the Vista Campus.

Central Office and Site staff will give a brief report on the overall process and share specific site SPSA information.

Recommendation:

Recommend

Fiscal Impact:

Supplemental and Concentration (\$2.7M) and Title I funds (\$2.3M)

* **F.2 Second Interim Report, 2014-15 / Financial Update**

Comment:

Provided is a summary of the District's Second Interim Report for 2014-15, which covers the financial and budgetary status of the District for the period ending January 31, 2015. The entire report, including state forms, is provided under separate cover and on the District's website at www.wccusd.net.

Education Code Section 42130 requires school districts to prepare interim financial reports each year. The First Interim Report covers the period ending October 31; the Second Interim Report covers the period ending January 31. These financial reports are subject to standards and criteria adopted by the State Board of Education to monitor the fiscal stability of local educational agencies.

The District shall certify whether it is able to meet its financial obligations for the current fiscal year and, based on current forecasts, for the two subsequent fiscal years. A positive certification shall be assigned when a district will meet its financial obligations for the current fiscal year and subsequent two fiscal years. A qualified certification shall be assigned when a district may not meet its financial obligations for the current fiscal year and subsequent two fiscal years. A negative certification shall be assigned when a district will be unable to meet its financial obligations for the remainder of the fiscal year.

Recommendation:

Recommend approval of the Second Interim Report for 2014-15

Fiscal Impact:

Positive Budget Certification

* **F.3 Receive the Building Fund (Measure D and Measure E) Performance Audit for Year Ended June 30, 2014**

Comment:

The District's Performance Audit firm, Vavrinek, Trine, Day & Co., LLP (VTD), will present the independent Building Fund (Measure D and Measure E) Performance Audit for the year ended June 30, 2014. VTD was retained to complete the Performance Audit, as required by law and in conjunction with that appointment the Board agreed that the firm would provide an additional scope of review services. The report constitutes the portion of work that is required to be reported to the Board no later than March 30. This component of the independent Building Fund (Measure D and Measure E) Performance Audit report is part of a larger report that will include the additional scope of review services. The full report, including the additional scope of review services will be provided to the Board next month.

This report was provided to the Citizens Bond Oversight Committee Audit Sub-Committee on February 23, 2015, to the Citizens Bond Oversight Committee on February 25, 2015 and the Facility Sub-Committee on February 26, 2015.

The Building Fund (Measure D and Measure E) Performance Audit is posted on the WCCUSD web site and a copy is at the reception desk at 1108 Bissell Avenue, Richmond, CA.

Recommendation:

For Information Only

Fiscal Impact:

None

* **F.4 2010 Measure D and 2012 Measure E General Obligation Bonds Financial Statements
June 30, 2014**

Comment:

The District's auditing firm, Crowe Horwath LLP, presented their independent audit report of the West Contra Costa Unified School District's financial position, internal control, and federal and state compliance for the year ending June 30, 2014, on January 7, 2015. The 2010 Measure D and 2012

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In addition to accepting the LPS space for its high school and elementary school, Amethod recently requested that it be allowed to move its middle school of approximately 240 students into the same Leadership space. There are approximately 12 additional bungalow classrooms located on the LPS site which could be utilized by Amethod provided that District staff analyzes and has satisfied any concerns which might arise from the impact of this use including traffic, parking, and safety (most importantly, that the fire marshal approves the students from all three schools being on the site). In addition, the pro-rata share of facilities costs at \$5.13 s.f. would need to be revised to reflect the actual square footage to be utilized by Amethod. It should also be noted that Amethod did request the District to consider an alternative option to pay a per-student allocation in lieu of the District providing facilities. While staff cannot consider this for the 2015/16 school, it is an option that the District can explore further in the future.

Recommendation:

That the Board approve the proposed offer of facilities at the LPS site listed above, and authorize staff to

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately 6:30 PM.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

March 18, 2015

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

[Government Code Section 54956.9(d)(1)]

- a. California Charter School Association v. WCCUSD
- b. Contra Costa County Superior Court Case No. C13-01676

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION/SIGNIFICANT EXPOSURE TO LITIGATION

[Government Code Section 54956.9(d)(2) or (d)(3) [(o) -5 [(o51 1 NI)-3(F)9(I)-3(C)-10(ANT)-5(3 Tc 0.00NA

3. CONFERENCE WITH LEGAL COUNSEL –

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