

**West Contra Costa Unified School District  
Board of Education  
Meeting Agenda  
July 23, 2014**

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**Board Agenda Packets and Information:**

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: [www.wccuMoTd](http://www.wccuMoTd) ( TJ 0.005 Tc -0.005 Tw 0 -1.152 TD [(o)5(n)

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including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

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“of children be more careful than anything.”  
e.e. cummings



Fiscal Impact:

As noted per donations summary

**\*CI C.3 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2014-2015 school year are summarized, dated July 23, 2014.

Recommendation:

Recommend Approval

Fiscal Impact:

Additional revenue for schools

**\*CI C.4 Contracts**

Comment:

Permission is requested of the Board of Education to approve the contracts as detailed, dated July 23, 2014.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per contracts summary

**\*CI C.5 Agreements for Nonpublic, Nonsectarian School/Agency Services**

Comment:

Permission is requested of the Board of Education to approve the Master Contracts between the District and named schools/agencies for nonpublic, nonsectarian school/agency services for the period of July 1, 2014 through June 30, 2015.

Recommendation:

Recommend Approval

Fiscal Impact:

\$7,500,000.00 Non-Licensed Children's Institute / Licensed Children's Institute

**\*CI C.6 Routine Personnel Changes – Classified**

Comment:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accordance with appropriate laws, established policies and procedures.

Recommendation:

Approve Classified Personnel Changes

Fiscal Impact:  
None



Contrax entered into a Master Agreement with TCPN to provide the Products and Services (“TCPN Contract”). The TCPN Contract provides that “Participating Public Agencies” may purchase Products and Services on the same terms, conditions and pricing as TCPN. The TCPN Contract contains a “piggyback” provision pursuant to section 20118 of the California Public Contract Code.

The total value for all Products and Services purchased pursuant to the Agreement shall be in an amount not-to-exceed \$118,210.14. The price includes all furniture, material, delivery, installation and cutting of holes in the furniture in order to provide access to power and/or data. The District shall pay for the Products and Services individually after each Product or Service is delivered to and installed in the Kennedy High School Science Building.

Recommendation:

Approve the FF&E Agreement between the WCCUSD and Contrax Furnishings for classroom furniture and related services at the Kennedy High School Science Building.

Fiscal Impact:

\$118,210.14. Funded from Bond Fund.

**\*CI C.13 Ratification of Staff Awarded Contracts (CUPCCAA): January 1, 2014 – June 30, 2014**

Comment:

Staff solicited bids per the California Uniform Public Construction Cost Accounting Act (CUPCCAA) Resolution #90-0809 (2009); Educ. Code § 22034.

Recommendation:

Ratify staff awarded contracts as noted

Fiscal Impact:



\* **D.3 Certified Substitutes for 2014-2015**

Comment:

The Human Resources Department analyzed the certificated substitute system during the spring of 2014. Through the analysis of data adjustments were made for the upcoming school year in the delivery of certificated substitute services for the 2014-15 school year.

The adjustments such as the use of dedicated substitutes for larger schools who demonstrate need, collaborative calendar for professional development trainings, and the effect on the entire substitute pool will be presented to the Board.

Recommendation:

For Information Only

Fiscal Impact:

None

\* **D.4 New Certificated Personnel Evaluation Rubric**

Comment:

During the 2013-2014 negotiations with the United Teachers of Richmond agreement was reached to have a joint committee review the current certificated evaluation system and make recommendations for improvement. The negotiation teams requested the evaluation tool reflect a greater emphasis on improving teaching and learning. The Board of Education will receive information tonight on the changes which were agreed to for the 2014-15 school year.

The presentation will highlight the following areas:

- x The committee members which reflect a true collaborative effort in reviewing the evaluation tool.
- x Why the group felt a need to review the evaluation system.
- x The research on current practice which the evaluation subcommittee received and reviewed. Also how the research meshed with the California Standards for teaching practices.
- x The committee's belief the evaluation tool should be a method to improve classroom instruction by collabora



\* **E.1 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Bayside Parent Teacher Association	Safety and School Climate Committee
Citizens’ Bond Oversight Committee	School Supervisors Association
College and Career Readiness Academies	Technology Subcommittee
Community Budget Advisory Committee	United Teachers of Richmond
Facilities Subcommittee	West Contra Costa Administrators Association
Ivy League Connection	Youth Commission

\* **E.2 Superintendent’s Report**

**F. ACTION ITEMS**

\* **F.1 45 - Day Budget Revision – 2014-15**

Comment:

The 2014-15 State budget was adopted Friday June 20, 2014. E.C. 42127(i)(4) states that: “Not later than 45 days later the Governor signs the annual Budget Act, the school district shall make available for public review any revisions, in revenues and expenditures that it has made to its budget to reflect the funding made available by the Budget Act.”

The Summary including a budget for estimated revenues and expenses for 2014-15 is included for the General Fund and the Building Fund. The General Fund Revision includes an adjustment to the Local Control funding Formula and to the State Teachers Retirement System. The Building Fund reflects adjustments to align with a twelve month program activity plan.

Recommendation:

Adopt the 45 day budget revision.

Fiscal Impact:

Budget Revision

**G.**

Fiscal Impact:  
Not Determined

\* **G.2 Project Status Report: Pinole Valley High School Interim Campus**

Comment:

WLC Architects prepared plans and specifications for the project. Scope of work includes installation of portable classroom buildings, connection of portables to new and existing utilities, site improvements and installation of site furnishings.

The project started in April 2014 and is projected to be complete in August 2014. The project team is in attendance to provide the project status update.

Recommendation:  
For Information Only

Fiscal Impact:  
None

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD** (continued from Item E)

**I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**

Lovonya DeJean Middle School – August 13, 2014

**K. ADJOURNMENT**

At 10:00 PM

**A. CLOSED SESSION**

**A.1 CALL TO ORDER**

**A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**  
(Government Code 54957.7)

**A.3 RECESS TO CLOSED SESSION AS SCHEDULED**

**See Exhibit A**

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately 6:30 PM.

**EXHIBIT A**

(Government Code Section 54954.5)

**CLOSED SESSION AGENDA**

**July 23, 2014**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

**2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
[Government Code Section 54956.9(a)]

- a. WCCUSD v. Orrick
- b. Palmer and Pollack v. WCCUSD
- c. AC, a minor, by and through his Guardian, Ad Litem, Crystal McNeal

**3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION**  
[Government Code Section 54956.9(b)]

Five cases

**4. LIABILITY CLAIMS (Government Code Section 54956.95)**

**Sd**

