

West Contra Costa Unified School District
Board of Education
Meeting Agenda
September 11, 2013

Board Agenda Packets and Information:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West Contra Costa County.

Complete Board agendas and packets are available online at www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office.

B. OPENING PROCEDURES

- B.1 Pledge of Allegiance
- B.2 Welcome and Meeting Procedures
- B.3 Roll Call
- B.4

Recommendation
Recommend approval

Fiscal Impact
As noted per donations summary

*CI C.3 Approval of Fund-Raising Activities

Comment
The planned fundraising events for the 2013-2014 school year are summarized, dated September 11, 2013.

Recommendation
Recommend Approval

Fiscal Impact
Additional revenue for schools

*CI C.4 Summary of Payroll and Vendor Warrant Reports

Comment
The summaries of Payroll and Vendor Warrants issued during the month of August 2013 are provided.

Total of payroll warrants (August 2013): \$ 9,391,714
Total of vendor warrants (August 2013): \$ 15,954,291

Recommendation
Recommend approval of the payroll and vendor warrant reports

Fiscal Impact
As noted above

*CI C.5 Contracted Services

Comment
Permission is requested of the Board of Education to approve contracts for services as detailed, dated September 1, 2013.

Recommendation
Recommend Approval

Fiscal Impact
As noted per contracts summary

report requires that each agency or district respond in writing to the findings and recommendations within the report.

A copy of the Grand Jury Report along with the prepared response on behalf of the District provided.

Recommendation

Accept submission of report

Fiscal Impact

None

*CI C.9 Acceptance of Contracts for Placement of Student Teachers

Comment

Teachers in this District provide supervision and evaluation for student teachers seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed dated September 11, 2013.

Recommendation

Recommend Approval

Fiscal Impact

None

*CI C.10 Approve the following Revised/New Job Descriptions: Chief Technology Officer; Director, Systems Integration

Comment

The Chief Technology Officer job description is updated to conform to requirements and

*CI C.11 Board Policy Update: BP 3580 District Records

Comment

BP 3580 for District Records has not been updated since February 8, 2008. We are updating this to keep up with the current procedures and codes.

Recommendation

Recommend review and adoption

Fiscal Impact

None

*CI C.12 Ratification and Approval of Engineering Services Contracts

Comment

Contracts have been initiated by staff using previously qualified consulting, engineering, architecture or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation

Ratify and approve contracts

Fiscal Impact

Total for this action \$728,902. Funding sources Measure J Bond, Measure D and Measure E-2012 Bond.

*CI C.13 Ratification and Approval of Negotiated Change Orders

Fiscal Impact

Total ratification and approval by this action: \$120,498.61

*CI C.14 Ratification of Staff Awarded Contracts (CUPCAA)

Comment

The District prepared the drawings and specifications for various projects. Staff solicited bids per the California Uniform Public Construction Cost Accounting Act (CUPCAA) Resolution ~~0809~~ (2009); Educ. Code § 22034. The Superintendent's designee has approved and executed contracts for the following projects.

• FOC –Marina Way	Door Hardware	Reed Brothers	\$13,964.81
• FOC-Marina Way	Misc. Work	California Constructores	\$7,352.07
• Vista AHS	Data Drops Installations	Bethel Electric	\$574.64
• De Anza HS	Furnish and Install Fencing	AM Woo Construction	\$17,850.00
• Richmond HS	Portable Removal & Demo	ERA Construction	\$43,000.00
• Richmond HS	Ramp Removal & Paving	Mark Raine Paving	\$2,500.00
• De Anza	Misc. Work	California Constructores	\$2,710.00
• Hercules MHS	Ground Rods Testing	McPeak Electric	\$900.00
• Kennedy HS	Electrical Work	ERA Construction	\$8,500.00
• Kennedy HS	Painting	Perfection Painting	\$12,450.00
• De Anza	Installation of Soap Dispensers	AM Woo Construction	\$6,209.81
• Kennedy HS	Equipment Removal/Installation	ERA Construction	\$4,600.00
• Kennedy HS	Kitchen Flooring Prep Work	ERA Construction	\$24,980.00
• Kennedy HS	Floor Removal & Abatement	Sandstone Construction	\$21,450.00
• Lincoln ES	Electrical Repair	Streamline Builders	\$5,875.00
• Kennedy HS	Cat 6 Drop	Bethel Electrical	\$4,992.30

All contracts approved by District staff must be ratified by the District's Board.

Recommendation:

*CI C.17 Denial of Charter Petition from Summit Schools

Comment

On Friday, June 14, 2013 a team member from Summit Public Schools submitted a Charter Petition for a school that intended to serve grade levels from 7th through 12th, in the West Contra Costa Unified School District.

On July 10, 2013 the Board convened to hold a hearing to determine the level of community support for the Summit Charter School.

On August 12, 2013 the Board convened to consider staff recommendations, and discuss the merits of the petition as submitted. The Board determined that the petition did not contain a reasonably comprehensive description of two required elements, as stated in the "Findings of Fact" and "Exhibit A".

Recommendation

Recommend ratification of Resolution-3214 Denying the Charter Petition for the Establishment of the Summit Charter School.

Fiscal Impact

None at this time

*CI C.18 Approval of Board Members Travel

Comment

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Board members expressed interest in attending the following:

- Congressional Black Caucus Foundation, Annual Legislative Conference, Washington, D.C., September 1-21, 2013
- CSBA Masters In Governance Workshops, San Jose, CA, September 20, 2013
- California Public Finance Conference, Los Angeles, September 27, 2013
- CUBE Conference, San Antonio, October 3, 2013
- Second Annual Silicon Valley STEM Summit, Monday October 3

- *CI C.19 Resolution No. 331314: Resolution in Support of the Human Rights and Human Relations commission of the City of Richmond, California, Regarding the City of Richmond Human Rights Award 2012-2013

Comment

The City of Richmond was declared a Human Rights City in 2009, becoming one of the first Human Rights Cities in the United States. The Richmond City Council unanimously passed a resolution adopting the United Nations' Universal Declaration of Human Rights as guiding principles. The City embraces the principles of equality, social pluralism and the recognition of human dignity for all.

The West Contra Costa Unified School District Board of Education supports working collaboratively with local government and community groups for the prevention of violence and the promotion of peace.

Recommendation

Recommend Approval of Resolution No. 3314

Fiscal Impact

None

D. AWARDS, RECOGNITIONS, AND REPORTS

- * D.1 2013 Academic Performance Index (API)/California Standards Tests (CSTs) Report on and Recognition of Schools

Comment

API - The California Department of Education (CDE) sets API growth targets for all schools annually and has computed Academic Performance Indices (APIs) for all public schools since 1999. California draws achievement information from state assessments to calculate one number called the API. The state's target is 800+.

In order for a school to make its API, it must achieve schoolwide targets as well as targets for all numerically significant subgroups. Any subgroup for which there are 100 valid scores or 50 valid scores comprising at least 15% of the valid scores for a school is identified by CDE as a numerically significant subgroup. Possible numerically significant subgroups include: African American, American Indian, Asian, Filipino, Hispanic, Pacific Islander, White, Socioeconomically Disadvantaged, English Learners, and Students with Disabilities. Meeting the comparable improvement target means that each student subgroup in the school met its individual achievement goals.

The California Standards Tests (CSTs) assess the 1997 California Content Standards in ELA, Mathematics, Science and History/Social Science in grades 2 – 11. The five performance levels designated for reporting results are advanced, proficient, basic, below basic, and far below basic. The state target is for all students to score at the proficient level.

Staff will summarize districtwide data, discuss key learnings/actions for the 2013 school year, and then recognize WCCUSD schools for making 2013 API targets.

Recommendation

WCCUSD Board recognition of schools meeting 2013 API criteria

* G.1 Project Status Report

Comment

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report
- Construction Status Reports

Recommendation

For Information Only

Fiscal Impact

None

* G.2 Bond Finance –Bond Sale Planning and Review of Outstanding Bonds and Refunding Analysis

Comment

Dave Olsen of KNN Public Finance will review the plan for an October bond sale which will consist of issuance under both Measure D 2010 and Measure E 2012. Mr. Olson will also present the Board with information on the current outstanding bonds with an analysis of potential refunding opportunities. Refunding opportunities identified to be within the Board's parameters will be highlighted.

Recommendation

For Discussion

Fiscal Impact

None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING
Lovonya DeJean Middle School –September 2013

K. ADJOURNMENT

At 10:00 PM any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The Open Session will resume at the end of the Closed Session. ~~Multi~~

