
Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at

Recommendation:
Recommend Approval

Fiscal Impact:
Additional revenue for schools

***CI C.4 Contracted Services**

Comment:
Permission is requested of the Board of Education to approve contracts for services as detailed, dated March 6, 2013.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per contracts summary

***CI C.5 Summary of Payroll and Vendor Warrant Reports**

Comment:
The summaries of Payroll and Vendor Warrants issued during the month of January 2013 are provided:

Total of payroll warrants (January 2013): \$ 9,150,741
Total of vendor warrants (January 2013): \$ 19,575,272

Recommendation:
Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:
As noted above

***CI C.6 Notice of Completions: Bid 3601612-00 Kennedy High School Walk-In Cooler/Refrigerator, Bid 2121102-05 Pinole Middle School MPR Audio-Visual Project, Bid 1321204-03 King Elementary School Security Raceway Infrastructure, Bid 2101101-01 Helms Middle School MPR Audio Visual, Bid 2121102-09 Pinole Middle School Security Raceway Infrastructure and Bid 1321204-02 King Elementary School Site Drainage**

Comment:
Substantial completion notices has been received for: Bid 3601612-00, Bid 2121102-05, Bid 1321204-03, Bid 2101101-01, Bid 2121102-09, and Bid 1321204-02.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

Streamline Builders, Bid 3601612-00 Kennedy High School Walk-in Cooler/Refrigerator

Point One Electrical Systems, Bid 2121102-05 Pinole Middle School MPR Audio-Visual Project
AM Woo, Bid 1321204-03 King Elementary School Security Raceway Infrastructure
Triumph Construction, Inc. Bid 2101101-01 Helms Middle School MPR Audio Visual
AM Woo, Bid 2121102-09 Pinole Middle School Security Raceway Infrastructure
Breneman, Inc. Bid 1321204-02 King Elementary School Site Drainage

Recommendation:

Recommend approval of these notices of completion

Fiscal Impact:

None

***CI C.7 Routine Personnel Changes – Classified**

Comment:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation:

For Information Only

Fiscal Impact:

None

***CI C.8 Resolution No. 69-1213: Week of the School Administrator – March 3-9, 2013**

Comment:

Administrators of California's public school are commended for their support of, and contribution to, quality education in the state.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.9 Resolution No. 72-1213: California Adult Education Week – March 11-15, 2013**

Comment:

The administration, teachers and students of the West Contra Costa Adult School are recognized for their efforts and accomplishments.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.10 Resolution No. 70-1213: Women’s History Month –**

The District received six bids for the project: Hung Construction \$54,000; GECO, Inc. \$75,600; US Matrix Construction \$78,969; AM Woo Construction \$86,000; Arthulia, Inc. \$100,000; ERA Construction, Inc. \$102,173 (non-responsive).

In consideration of the need to complete the work expeditiously, the Superintendent's designee authorized award of contract to the lowest responsive, responsible bidder: Hung Construction, \$54,000.

The Education Code requires the Board to ratify this award action by the Superintendent's designee.

Recommendation:

Ratify staff awarded contract as noted

Fiscal Impact:

\$54,000. Funded from the Measure J Bond.

***CI C.16 Modification of Board Calendar to Include Joint Meetings with CBOC**

Comment:

***CI C.18 Approval of Board Members Travel**

Comment:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Board members have expressed interest in attending the following:

California Charter School Conference, San Diego, CA March 11 – 14, 2013

National School Boards Association's Annual Conference, San Diego, CA April 13 – 15, 2013

National Council on Educating Black Children, Chicago, IL April 25 – 27, 2013

School Services of California May Revision Workshop, Sacramento, CA May 20, 2013

Expenses including registration, travel and food are budgeted and there is sufficient funding within that budget.

Recommendation:

Recommend Approval

Fiscal Impact:

General Fund

***CI C.19 Collaboration with City of El Cerrito to Explore Possible Uses for the Current Portola Site**

Comment:

In 2009 the Board approved the relocation of Portola Middle School to the Castro Elementary school site after a new and renovated school is completed at the Castro site. With construction beginning in late spring of 2013, the City Council of El Cerrito has expressed interest in informal meetings with appointed members of the Board of Education to explore possible uses for the current Portola site. These discussions would be preliminary and exploratory only. In any disposal of property the Board will adhere to Board Policy 3280 which references statutory processes and steps.

Recommendation:

That the Board appoint Todd Groves and Charles Ramsey to meet with two members of the El Cerrito City Council in exploring possible uses for the current Portola site.

Fiscal Impact:

None at this time

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Letters of Intent**

Comment:

The National Letter of Intent is a binding agreement between a prospective student-athlete and an NLI member institution.

A prospective student-athlete agrees to attend the institution full-time for one academic year (two semesters or three quarters). The institution agrees to provide athletics financial aid for one academic year (two semesters or three quarters).

Provided is a list of West Contra Costa Unified School District student athletes that have signed.

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.2 Report on the Full Service Community Schools**

Comment:
In an ongoing effort to provide Full Service Schools to the students and community of West Contra Costa Unified School District, Tashaka Merriweather will report on the programs and

* **D.4 Budget Update**

Comment:

Associate Superintendent Business Services will provide an update on the budget.

Recommendation:

For Information Only

Fiscal Impact:

None

* **D.5 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Bayside Parent Teacher Association	Safety Committee
Citizens’ Bond Oversight Committee	School Supervisors Association
Community Budget Advisory Committee	United Teachers of Richmond
Facilities Subcommittee	Youth Commission
Ivy League Connection	
College and Career Readiness Academies	

E. PUBLIC AND COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent’s Report**

* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible.

* **G.1 Project Status Report**

Comment:

The following are provided for review of Facilities Planning and Construction in the District's Bond

