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## **TIMELY TRANSFERS**

### **Old School**

Within two (2) business days of a child transferring out, the school must transfer educational records to the next school. Records must include determination of seat time, full or partial credits earned, classes, grades, immunizations, special education plan. EC 49069.5 (d), (e)

### **New School**

Within two (2) business days of request for enrollment the new school must contact the old school to obtain all records. EC 49069.5 (d)(4)(C) It is suggested that the prior school fax the records to maintain timelines established by law.

## **PROTECTION OF GRADES, CREDITS, GRADUATION**

### **Grades**

attendance at court hearing, or court ordered activity. EC 49069.5 (g),(h)

### **School Credits**

Schools must award credit for full or partial coursework satisfactorily completed at another public school, juvenile court school, or non-public, non-sectarian school. EC 48645.5

### **Graduation**

If graduation requirements are completed while a student is detained, the student may be entitled to a diploma from the last school attended or from the County Superintendent of Schools. EC 48465.5

## **ACCESS TO SCHOOL RECORDS**

Case workers a

case management duties; or assist with school transfer or enrollment. EC 49076

SASlxp provides a check off box for the identification of foster youth. Please check this box when enrolling foster youth.

Tashaka Merriweather, Foster Youth Liaison  
Families In Transition  
(510) 307-4508  
(510) 620-2242 (fax)