WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
APRIL 4, 2012

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools,

B. OPENING PROCEDURES

B.1 Pledge of Allegiance
B.2 Welcome and Meeting Procedures

B.3 Roll Call
B.4 Presentation of Student Board Representative from Gompers High School
B.5 Report/Ratification of Closed Session
* **B.6 Agenda Review and Adoption** (Public Comment)
* **B.7 Minutes:** March 21, 2012

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

*CI C.1 Acceptance of Donations

Comment:
The District has received donations as summarized, dated April 4, 2012. The estimated values for any non-cash donations are provided by the donor. Staff recommends acceptance of these donations.

Recommendation:
Recommend approval

Fiscal Impact:
As noted per donations summary

*CI C.2 Approval of Fund-Raising Activities

Comment:
The planned fund-raising events for the 2011-12 school year are summarized, dated April 4, 2012.

Recommendation:
Recommend Approval

Fiscal Impact:

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per contracts summary

***CI C.4 Routine Personnel Changes - Certificated**

Comment:
[redacted]

Recommendation:
Recommend Approval

Fiscal Impact:
None

*CI **C.8 Ratification and Approval of Engineering Services Contracts**

Comment:
Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with

***CI C.10 Acceptance of the 2010-2011 Financial Bond Audit Report**

Comment:
Crowe Horwath LLP has prepared the independent financial bond audit report. The Citizen Bond Oversight Committee recommended at their meeting on March 28, 2012 that the Financial Bond Audit Report would be presented to the Board of Education. The Financial Bond Audit Report may be viewed on the WCCUSD website and at the District Office, located at 1108 Bissell Avenue, Richmond, CA.

Recommendation:
Accept the financial bond audit report, for the year ending June 30, 2011.

Fiscal Impact:
None

***CI C.11 Approval of El Cerrito High School Stadium and Field Replacement Additional Design Fees**

Comment:
El Cerrito High School Stadium Replacement is one of the listed projects in Measure D-2010 Bond. The project was initiated with the scope and budget as identified under the project program for the Campus Replacement under Measure J bond. However, extensive soil and geotechnical issues, and increases in

Fiscal Impact:
$1,158,128. Funded from the Measure D-2010 Bond.

***CI C.13 Kennedy High School Science Classrooms Portable Lease**

Comment:
West Contra Costa Unified School District requires the installation of DSA Approved Reconditioned Portable Science Classrooms and support buildings at a site within the Kennedy High School campus. Each portable will provide for power connection, paging and intercom, and data systems. Additionally, it

***CI C.15 Multipurpose Room Audio-Visual Project at Pinole MS**

Comment:
The scope of work for this project consist of the installation of audiovisual systems at Pinole Middle

[redacted]

School's Multipurpose Room, including, but not limited to, loudspeaker system, portable AV rack with

[redacted]

property. Scope of the project will include grading and paving of the site, installation of requisite utility infrastructures, receiving and connecting of portable classroom, administration, and support buildings. Removal of potentially contaminated soil is also within the project scope.

Fiscal Impact:

[redacted]

* **D.2 Budget Update**

Comment:
Associate Superintendent Business Services will provide an update on the budget.

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.3 Closing the Achievement Gap Update**

Comment:
The Board would like to have an ongoing conversation about closing the achievement gap and moving all students to high levels of achievement. Staff will give an overview of relevant District-wide programs and data, as well as share effective classroom practices and protocols.

Recommendation:
Board to continue the conversation about closing the achievement gap

Fiscal Impact:
None

* **D.4 Board Priority on Middle School Mathematics - It All Adds Up**

Comment:
At the January Board retreat, the Board identified improving middle school mathematics as a priority for 2012. The Board named three strands as part of that priority: 1) Improve communication flow and data

* **D.5 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update

[redacted]

item on the agenda by submitting a "Request to Address the Board" form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee
Bayside Parent Teacher Association
[redacted]
Safety Committee
Select Committee on High Schools
[redacted]

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to

as possible. The Board cannot dialogue on any issues brought before it by the public that have not been

Agenda Item: A

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

[redacted]

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM.**

EXHIBIT A
(Government Code Section 54954.5)
CLOSED SESSION AGENDA

April 4, 2012

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

2. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**
[Government Code Section 54956.9(a)]

   a. WCCUSD v. Orrick
   b. Srago v. WCCUSD

3. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION**
[Government Code Section 54956.9(b)]

   Four cases

4. **LIABILITY CLAIMS** (Government Code Section 54956.95)

c. Unrepresented Employees

- Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

[redacted]

8. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)

Certificated / Classified Employee Dismissal

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date: April 4, 2012**

From: Wendell C. Greer **Agenda Item:** B.4
Associate Superintendent, K – Adult Operations

Subject: Presentation of Student Board Representative from Gompers High School

Background Information:

A Student Board Representative from Gompers High School will attend the Board of Education on

April 4, 2012. We would like to recognize and commend their participation.

Recommendation: For Information Only

Agenda Item B.7

West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805

March 21, 2012

SPECIAL JOINT MEETING WITH SAN PABLO CITY COUNCIL

President Ramsey called the Special Joint Meeting to order at 6:29 P.M.

B.1 Pledge of Allegiance
President Ramsey offered welcome and provided instructions to the public. President Ramsey then led the Pledge of Allegiance.

A. Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Elaine Merriweather, Charles Ramsey, Tony Thurmond

[redacted]

City Council Members Absent: Mayor Cecilia Valdez

Closing Comments:
President Ramsey spoke in recognition of Mayor Cecilia Valdez and former City Council Member Arturo Cruz.
Ms. Calloway thanked all who attended, saying this was a productive meeting and urged continuing the discussion.
Mr. Mancia said he was excited that this meeting was held and would like to see regular and continued collaboration

Mr. Rodriguez thanked the Board for opportunity to share in a joint meeting, hopeful that both will continue

Representative Yoordy Aguilar Lepe (advisory vote only), and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.7 **Minutes:** February 15, 2012

Board Comment:
Ms. Merriweather addressed areas of concern. Mr. Thurmond asked for the recommendation to be restated. Ms. Jackson clarified that the recommendation is for conditional approval of the charter based upon the petitioner correcting the conditions of the finding within sixty days. Ms. Merriweather continued with questions based upon the petitioner meeting conditions. Ms. Jackson responded.
Mr. Thurmond asked questions regarding the charter's financial standing to start the school year. Ms. Jackson

Youth Commission. Mr. Thurmond said the next meeting will be held March 26 at the Pinole Round Table Pizza.

United Teachers of Richmond. President Diane Brown spoke of continuing concerns at Lupine Elementary.

Student Representative Yoordy Aguilar Lepe left the meeting for the evening.

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report

[redacted]

E.2 WCCUSD Public Comment
This item was moved to follow item F.

E.3 Request to Address the Board – Sharon Lambie
This item was moved to follow E.2.

F. ACTION ITEMS

[redacted]

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Ms. Kronenberg thanked City of San Pablo for joining the meeting. She spoke highly of their support for children.

Ms. Merriweather also thanked San Pablo's City Council and said she admires their commitment to the youth of their

Mr. Thurmond echoed the thoughts about partnering with San Pablo. He also thanked the student performers here this evening. He congratulated his third grade daughter, Maya, for her 1st place ribbon received for her science fair entry.

Clerk Medrano also thanked the City of San Pablo for their work and collaboration. He reminded the audience about

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: April 4, 2012

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.1

Subject: Acceptance of Donations

West Contra Costa Unified School District
April 4, 2012 Board Meeting

Donor Name	Description or Purpose	Estimated Value	Receiving School or Department
[redacted]	[redacted]	[redacted]	[redacted]

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

West Contra Costa Unified School District
April 4, 2012 Board Meeting

APPROVAL OF FUND-RAISERS

[redacted]

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION BOARD OF EDUCATION

To: Board of Education **Meeting Date:** April 4, 2012

From: Cheri Carrubba Assoc. Supt. Business Services Agenda Item: 07.02

Subject: Contracted Services

Background Information: Permission is requested of the Board of Education to approve the

West Contra Costa Unified School District
April 4, 2012 Board Meeting

CONTRACTED SERVICES

[redacted]

DEPARTMENT	DATE OF SERVICE	CONSULTANT NAME	COST & FUNDING	PURPOSE
Curriculum-State Project	3/22/12 thru 6/30/12	Community Alliance for Learning R34035	$56,250 QEIA	Community Alliance for Learning (CAFL) will hire staff to recruit and train community volunteers as writer coaches in preparation for bringing its Writer Coach Connection program to Richmond High School in the 2012-2013 school

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: April 4, 2012

From: Ann Reinhagen,
Assistant Superintendent Human Resources

Agenda Item: CI C.4

Subject: Routine Personnel Changes - Certificated

Background Information:
Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by:_____ Seconded by: _____

Approved _____ Not Approved_____ Tabled_____

For Information Only

Certificated Board Changes

New Hire/Re Hire/Transfer

First Name	Last Name	Site	Position	Status	Hire Date
Kate	Warren	Cameron	Speech	New Hire	2/01/2012
Joseph	Baptist	Ohlone	4th SEI	New Hire	2/07/2012
Susan	Overhauser	Pinole Middle	English SEI	New Hire	3/02/2012
Lisa	Barratt	Bayview	K/1 SEI	New Hire	3/05/2012
Tabea	Mastel	Bayview	3rd SEI	New Hire	3/06/2012
Kenneth	Balderrama	Richmond High	Biology SEI	New Hire	3/22/2012

Terminated/Retired

Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: April 4, 2012

From: Ann Reinhagen,
Assistant Superintendent Human Resources

Agenda Item: CI C.5

Subject: Routine Personnel Changes – Classified

Background Information:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
April 4, 2012

[redacted]

[redacted]

[redacted]

PROMOTION			
ANAYA, WILLIAM ENRIQUE	SCHOOL LUNCH WORKER I	HERCULES MIDDLE	1/12/2012
[redacted]	[redacted]	[redacted]	[redacted]

[redacted]

RESIGNATIONS			
ANDREWS, ASHANNA	GRADUATE TUTOR	DOVER	1/27/2012
BANUELOS, KIMBERLY	CLASSROOM SUPPORT AIDE	TARA HILLS	1/20/2012
	INSTRUCTIONAL ASST. SP. ED.		

West Contra Costa Unified School District

Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board Of Education

Meeting Date: April 4, 2012

From: Wendell Greer
Associate Superintendent, K-Adult Operations

Agenda Item: CI C.6

[redacted]

TYPE OF TRIP: Please indicate the type of trip. ☐ **DAY TRIP** ☑ **OVERNIGHT TRIP**

Submissions must be received in the Executive Director's office by the following timeline:

☐ Chartered Transportation	(Bus reservations via district Transportation Office)	25 school days prior to trip date

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
[redacted]

WCCUSD

Instruction

Transitional Kindergarten

kindergarten standards. Such standards shall be designed to facilitate students' development in essential skills which may include, as appropriate, language and literacy, mathematics, physical development, the arts, science, social sciences, English language development, and social-emotional development.

(cf. 6011 – Academic Standards)
(cf. 6174 – Education for English Language Learners)

The number of instructional minutes offered in transitional kindergarten may be the same as the district's required kindergarten program or an extended day program (EDK).

(cf. 6112 – School Day)
(cf. EC sections 8970-8974 authorizes EDK)

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Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** April 4, 2012

From: Bill Fay
Associate Superintendent for Operations **Agenda Item:** CI C.8

Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	References
[redacted]				
[redacted]				
[redacted]				

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Downer Elementary School Restroom Repair Project	April 2012	BCA	$3,307.40	Additional design services to

West Contra Costa Unified School District
1108 Bissell Avenue
[redacted]

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION BOARD OF EDUCATION

To: Board of Education **Meeting Date:** April 4, 2012

[redacted]

rcent inal act	Adjusted New Contract	Change Order Numbers
%	$64,895,615.00	18
%	$5,704,820.55	13
%	$16,232,417.16	13
3%	$104,560.00	1

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** April 4, 2012

From: Bill Fay
Associate Superintendent for Operations **Agenda Item:** CI C.10

Subject: Acceptance of the 2010-2011 Financial Bond Audit Report

Background Information:
Crowe Horwath LLP has prepared the independent financial bond audit report. The Citizen Bond Oversight Committee recommended at their meeting on March 28, 2012, that the Financial Bond Audit Report would be presented to the Board of Education. The Financial Bond Audit Report may be viewed on the WCCUSD website and at the District Office, located at 1108 Bissell Avenue, Richmond, CA.

Accept the financial bond audit report, for the year ending June 30, 2011.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by:_____ Seconded by: _____

Approved _____ Not Approved_____ Tabled_____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** April 4, 2012

From: Bill Fay **Agenda Item:** CI C.11

Subject: Approval of El Cerrito High School Stadium and Field Replacement Additional Design Fees.

Background Information:

El Cerrito High School Stadium Replacement is one of the listed projects in Measure D-2010 Bond. The project was initiated with the scope and budget as identified under the project program for the Campus Replacement under

West Contra Costa Unified School District
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Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: April 4, 2012

From: Bill Fay
Associate Superintendent for Operations

Agenda Item: CI C.12

Subject: Coronado Elementary School at Kennedy High School Portable Lease

Background Information:
West Contra Costa Unified School District requires the installation of DSA Approved Reconditioned Portable Classroom and support Buildings for Coronado Elementary School at a site within the Kennedy High School campus. Each portable will provide for power connection, paging and intercom, and data systems. Additionally, it

West Contra Costa Unified School District
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Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To: Board of Education **Meeting Date:** April 4, 2012

From: Bill Fay **Agenda Item:** CI C.13
Associate Superintendent for Operations

Subject: Kennedy High School Science Classrooms Portable Lease

Background Information:
West Contra Costa Unified School District requires the installation of DSA Approved Reconditioned Portable Science Classrooms and support Buildings at a site within the Kennedy High School campus. Each portable will

West Contra Costa Unified School District
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Richmond, California 94801
Office of the Superintendent

[redacted]

To: Board of Education **Meeting Date:** April 4, 2012

From: Bill Fay
Associate Superintendent for Operations **Agenda Item:** CI C.14

Subject: Multipurpose Room Audio Visual Project at Helms MS

West Contra Costa Unified School District

Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION BOARD OF EDUCATION

To: Board of Education

Meeting Date: April 4, 2012

From: Bill Fay
Associate Superintendent for Operations

Agenda Item: CI C.15

Subject: Multipurpose Room Audio-Visual Project at Pinole MS

Background Information: The scope of work for this project consist of the installation of audiovisual systems

West Contra Costa Unified School District
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Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: April 4, 2012

From: Bill Fay
Associate Superintendent for Operations

Agenda Item: CI C.16

Subject: Nystrom Elementary School Portable Lease

Background Information:

West Contra Costa Unified School District requires the installation of DSA Approved Reconditioned Portable Classrooms and support Buildings at a City of Richmond site adjacent to the Nystrom Elementary School Site

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** April 4, 2012

From: Bill Fay
Associate Superintendent for Operations **Agenda Item:** CI C.17

Subject: Nystrom Elementary School Temporary Campus Site Work Project Award of Contract

Background Information:
As part of the preparation for the Modernization of Nystrom Elementary School's main classroom building, the District is preparing a temporary campus adjacent to the school, on City of Richmond property. Scope of the