



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

MEETING AGENDA  
SEPTEMBER 16, 2009

BOARD AGENDA PACKET AND INFORMATION

**II. PUBLIC DOCUMENTS**

- B.1 Pledge of Allegiance**
- B.2 Welcome and Meeting Procedures**
- B.3 Roll Call**
- B.4 Presentation of Student Board Representative Imaobong (Ima) Etim, DeAnza High School**

Comment: Student Board Representative Imaobong (Ima) Etim will be representing DeAnza High School at the Board of Education meeting on September 16, 2009. We would like to commend and

commend her participation.

**\*CI C.3 Acceptance of Donations**

Comment: The District has received donations as summarized dated September 16, 2009. The estimated value for summer book donations (as indicated by an estimate) are \$1,111.11.

Rosas Brothers Construction, J06810 Montalvin Elementary Trash Enclosure  
Ghilotti Bros J068118 Mira Vista Elementary Lower Playground Repair

Recommendation: Recommend approval of the above information.

\$1,676,000; Bay Construction \$1,675,000; BRCO Constructors \$1,659,000; DL Falk Construction \$1,609,000; Evra Construction \$1,570,000; and, JDS Builders Group \$1,570,000. There are two bidders

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building. The building has already been prepared for the work with the completion of the contract for hazardous materials abatement and “soft” demolition—including removal of all finishes and systems.

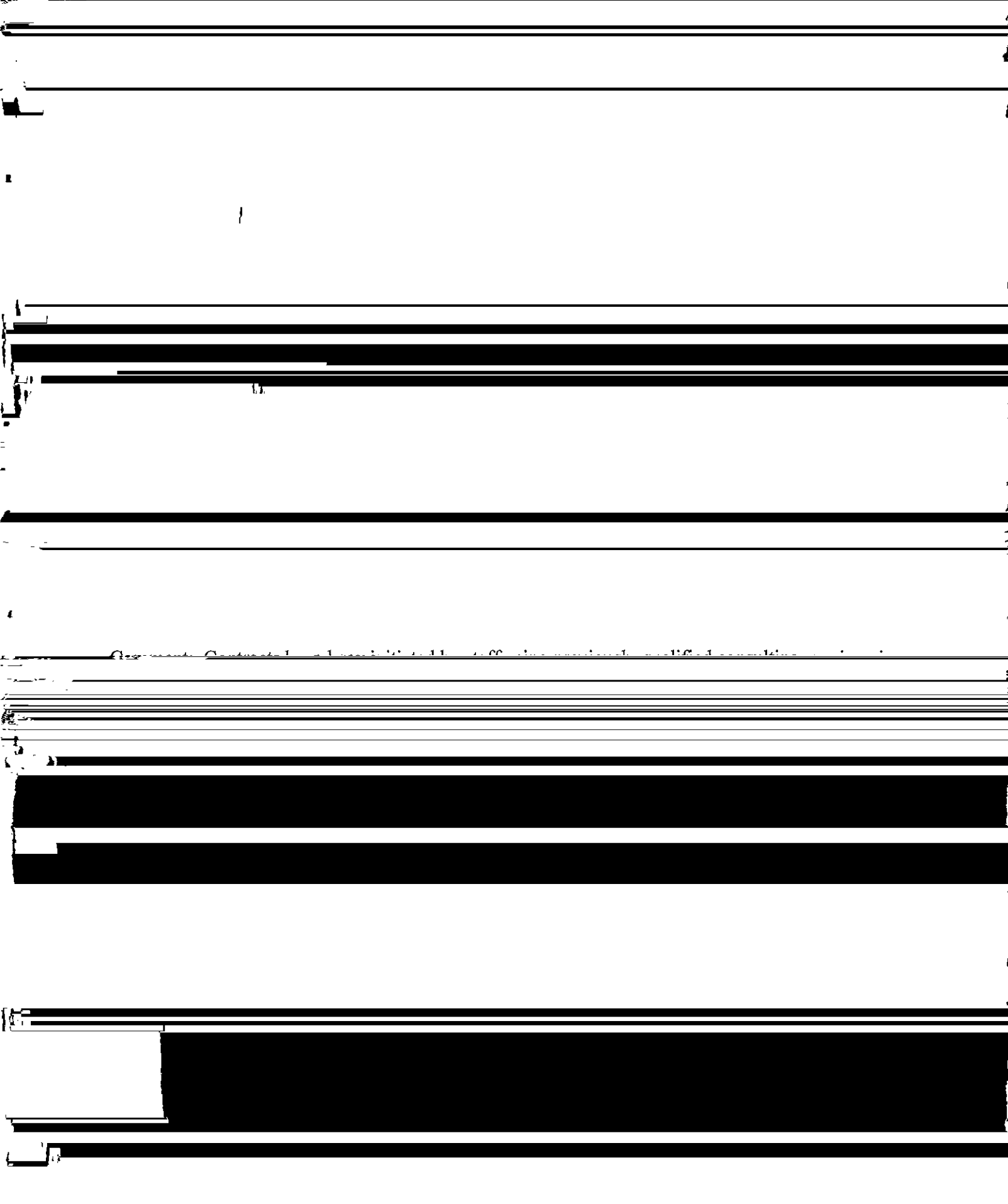
Powell and Partners Architects has completed plans and specifications for the work. The project has been approved by the Division of State Architect.

The District conducted a public bid process for the project. Bids were opened on August 25, 2009. Seventeen contractors submitted bids. They are as follows: Best Contracting \$13,835,000; Albay Construction \$11,165,000; West Coast Contractors \$10,866,000; Jeff Luchetti \$10,799,000; Ralph Larson \$10,724,000; WA Thomas \$10,722,000; Cal Pacific \$10,767,000; JW and Sons \$10,521,000; BRCO Constructors \$10,487,000; John Plane Construction \$10,456,000; Bollo Construction \$10,356,850; West Bay Builders \$10,365,000; Midstate Construction \$10,295,000; Zovich and Sons \$10,099,000; Wright Contracting \$9,769,000; Alten Construction \$9,743,000; and, Alpha Bay Builders \$9,570,735. The lowest

Subsequent to the bids, and within the timeframe allowed in the contract documents, a bid protest was received from the second low bidder. The protest raised issues related to subcontractor listings by the low



~~401-012 District Board of Education for Santa Clara County~~



**D.2 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Our thoughts go out to the family and friends in the loss of their loved one.

~~Recommendation – For Information Only~~

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**E. PUBLIC AND COMMITTEE COMMUNICATIONS**

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(Education Code 35145.5; Government Code 54950 et seq.)

- \* **E.1 Superintendent's Report**
- \* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the



\* **F.2 Resolution No. 29-0910, Adoption of Gann Limit, 2008-09 and 2009-10**

Comment: Education Code Section 42132 specifies that school district governing boards shall adopt a

Meeting Agenda - September 16, 2009

savings associated with the agreement is provided. This summary has also been provided to the County Office of Education.

The Board will receive public comment on the proposed contract changes and salary adjustments before the Board votes to ratify the Agreement.

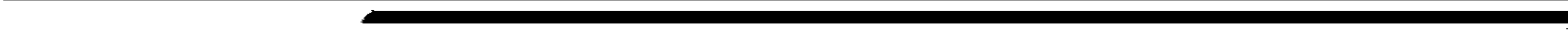
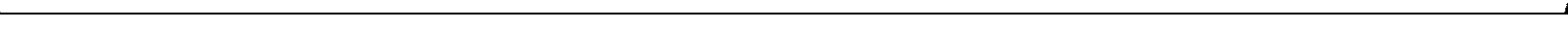
We want to take this occasion to thank the representatives of both groups for their time and effort in reaching this accord.

Recommendation: Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and the WCCAA

Fiscal Impact: Savings of \$447,309 estimated for the 2009-10 budget

Related Work Item: [Illegible]

~~2010-11 and 2011-12~~



WCCAA and SSA

Fiscal Impact: Savings of \$6,400 for the 2009-10 Fiscal Year

**G. DISCUSSION ITEMS**

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD** (continued from Item E)

**I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

Agenda Item: A

**A. CLOSED SESSION**

**A.1 CALL TO ORDER**

**A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**  
(Government Code 54957.7)

**A.3 RECESS TO CLOSED SESSION AS SCHEDULED**

**See Exhibit A**  
(Government Code Section 54954.5)

- c. Unrepresented Employees
  - Confidential and Management

**6. PUBLIC EMPLOYEE APPOINTMENT**

**7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54057)**

**8. STUDENT DISCIPLINE (Education Code Section 35146)**

- a. Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT**

**10. REPORT OF CLOSED SESSION ACTIONS**



West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** September 16, 2009

**From:** Wendell C. Green, Jr.

**Agenda Item:** R 4

[REDACTED]

Lovonya DeJean Middle School  
3400 Macdonald Avenue  
Richmond, CA 94805

September 2, 2009

**A. CLOSED SESSION**

**B. OPENING PROCEDURES**

President Audrey Miles called the meeting to order at 5:00 PM. The Board recessed into Closed Session. President Miles called the Public Session to order at 6:38 PM.

**B.1 Pledge of Allegiance**

President Miles led those in attendance in the pledge of allegiance.

**B.2 Welcome and Meeting Procedures**

President Miles offered welcome and instructions to the public regarding the meeting.

Student Member Tasha Collins from Middle College spoke on behalf of the WCUSD Youth Commission. M-

**MOTION:** Mr. Ramsey moved approval of the vote to determine the procedure for a tie-breaker. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey and President Miles voted yes with no abstentions and Mr. Thurmond absent. Motion carried 4-0-0-1.

**B.5 Agenda Review and Adoption**

**MOTION:** Mr. Ramsey moved to approve the agenda, tabling Item F.2 and pulling Items C.11 and C.12. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

**B.6 Minutes of August 19, 2009**

**MOTION:** Mr. Ramsey moved to approve the minutes of August 19, 2009. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

**C. BUSINESS ITEMS**

- C.1 Approval of Fund-Raising Activities
- C.2 Acceptance of Donation
- C.3 Grants/Awards/Agreements
- C.4 Summary of Payroll and Vendor Warrant Reports
- C.5 Adoption of Resolution No. 26-0910: Replacement of Outdated Warrant
- C.6 Certified Personnel Changes

- C.7 Certificated Provisional Internship Permit (PIP) Request(s)
- C.8 Board Policy 4312.8 – Personnel – Employment of Relatives
- C.9 Resolution No. 27-0910: Child Development Contract #CSPP=9057
- C.10 Presentation of Student Board Representatives
- C.11 Kennedy High School Fire Alarm Project Award of Contract

- C.12 Pinole Middle School Building A Modernization Project Award of Contract  
*This item was pulled.*

**MOTION:** Mr. Ramsey moved approval of the Consent Items C.1 – C.10. Mr. Medrano seconded. Ms.

Determination) program strategies and activities and the program's impact on establishing a college going culture at DeJean Middle School. She introduced Jay Eirvan, Counselor and AVID Site Coordinator, and Ashley Curry, second year AVID student who spoke about the program.

Grand District Superintendent Elementary School spoke about the progress of the MBOA program.

Superintendent Harter spoke about attending a meeting in Sacramento earlier today with Pixie Hayward-Schickele and

senators to provide suggestions and let them know the problem has to be repaired

July 8, 2009 – Page 5

October 15, 2009, adding language in the third Whereas paragraph to insert “and Africa” to follow “Spain.”  
Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles

**G. DISCUSSION ITEMS**

**G.1 Status Reports – Facilities Planning and Construction**

Mr. Bill Savidge provided an update of district-wide bond program projects.

**Board Comment:**

Mr. Ramsey commented on the engineering master program and possible additional projects due to lower estimations

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

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**To:** Board of Education

**Meeting Date:** September 16, 2009

**From:** Sheri Gamba 

**Agenda Item:** CI C.1



West Contra Costa Unified School District  
September 16, 2009 Board Meeting

APPROVAL OF FUND-RAISERS

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<u>School</u>	<u>Fund-Raising Activity</u>	<u>Activity Sponsor</u>
Juan Crespi Middle School	Sell School related items, clean Pre-owned Uniforms	Leadership Class

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[REDACTED]

[REDACTED]

	October Fall Fest	PTA
	Annual Olinda Turkey Trot	PTA
Mira Vista	Wrapping paper catalog sales	PTA
	Fall Fest (game booths, food sales)	PTA
	3 See's Candy Sales Fundraiser	PTA

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] PTA

[REDACTED]

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	Spaghetti Dinner	PTA
	Speakeasy Movie Fundraiser	PTA
	Ice Cream Social	PTA

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WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** September 16, 2009

**From:** Sheri Gamba,  
Associate Superintendent Business Services

**Agenda Item:** CI CC.2

**Background Information:** Formal acceptance is requested from the Board of Education to accept

Project Name	Project Amount for Budget Period	Funding Agency	Comments
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WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** September 16, 2009

**From:** Sheri Gamba *sg*

**Agenda Item:** CI C.3

**Subject:** Acceptance of Donations

ACCEPTANCE OF DONATIONS

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Chevron	Forensics \$60 and Football \$62.52	\$122.50	Pinole Valley High School
Rixen Chiropractic Fairmont PTA	Practice Towels	*\$775.00	School
Kaiser Permanente PGE	Sports 4 Kids Program	\$23,500.00	Fairmont Elementary Hanna Ranch
Washington School PTA	Giving Campaign	\$30.00	Hanna Ranch
Wells Fargo	Matching Gift Program	\$93.00	Hanna Ranch
Wells Fargo	After School Consultant	\$5,600.00	Washington School
Wells Fargo	Community Support Campaign	\$269.22	Hanna Ranch
Wells Fargo	Education Matching Gift Program	\$269.22	Hanna Ranch
Wells Fargo	School Welfare	\$175.00	Pinole Valley High School


Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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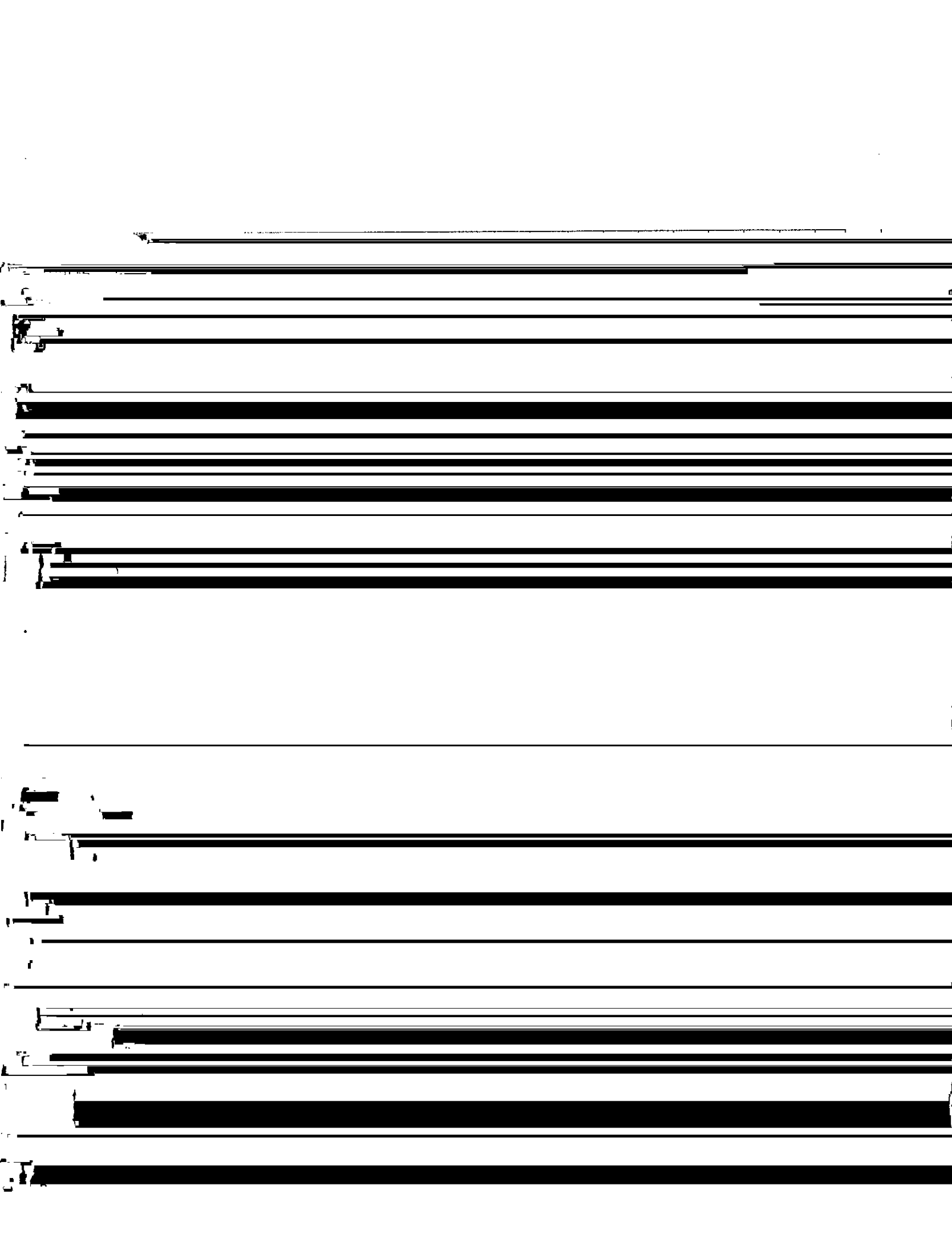
**To:** Board of Education

**Meeting Date:** September 16, 2009

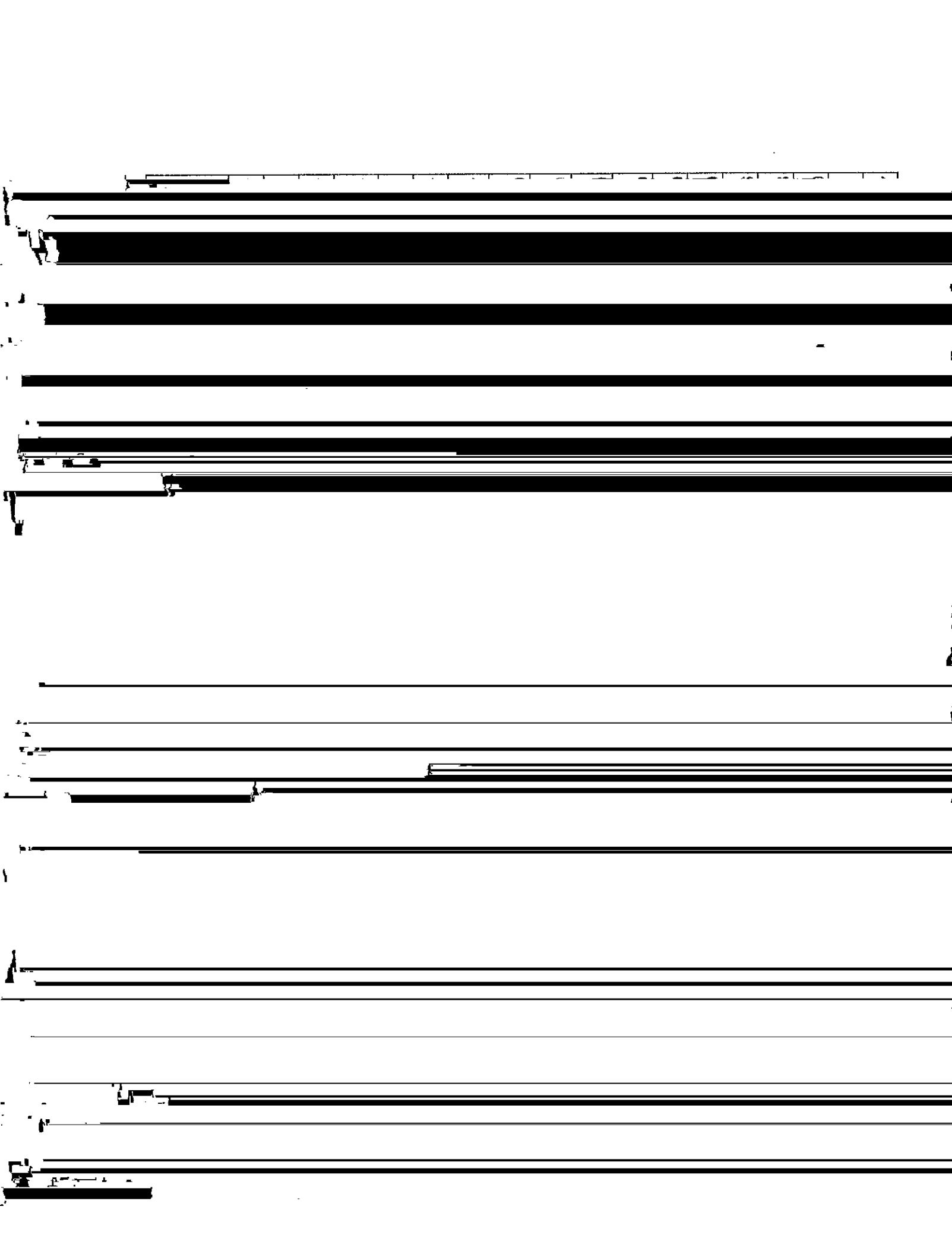
**From** Sheri Gamba 

**Agenda Item:** CI C.4

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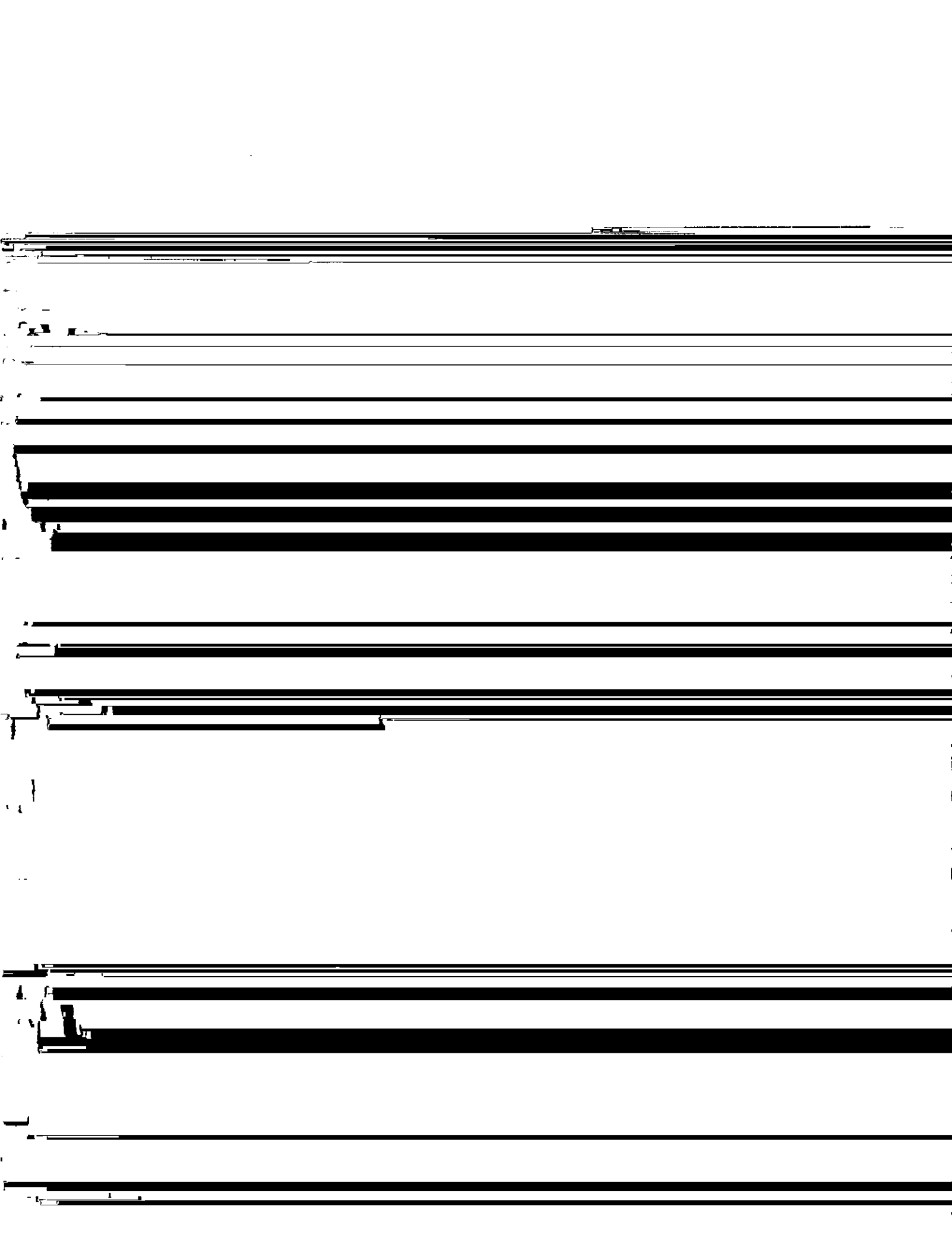






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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

IAL OUS ANTS	TOTAL WARRANTS TO DATE
02,129	13,202,129
40,268	240,268
1,336	1,336
65,589	465,589
39,042	2,539,042
12,127	12,127
62,017	1,362,017
0	0
0	0
0	0
0	0
0	0
0	0
03,017	103,017
16,153	16,153
0	0
66,347	4,799,728
08,025	22,741,406

1108 Bissell Avenue  
Richmond, California 94801-3135

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education



**Meeting Date:** September 16, 2009

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** CI C.5

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO

NAME

WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT

STREET  
ADDRESS

1108 BISSELL AVENUE

CITY &  
STATE

RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

### NOTICE OF COMPLETION

*[Faint, illegible text]*

completion of work is deemed to be the date of such acceptance by the Governing Board of the District  
(civil code 3086)

Notice is hereby given that:

*[Faint, illegible text]*



RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO

NAME WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT

STREET ADDRESS 1108 BISSELL AVENUE

CITY & STATE RICHMOND, CALIF 94801

**NOTICE OF COMPLETION**

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District

Notice is hereby given that:

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO  
NAME WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT  
STREET  
ADDRESS 1108 BISSELL AVENUE  
CITY &  
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

### NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

7. The undersigned is owner of the property hereinafter described:

~~WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT~~

9. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.

8. A work of improvement on the property hereinafter described was completed and accepted on

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO  
NAME WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT  
STREET ADDRESS 1108 BISSELL AVENUE  
CITY & STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**NOTICE OF COMPLETION**

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

- 10. The undersigned is owner of the property hereinafter described:
- 11. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
- 12. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO  
WEST CONTRA COSTA

NAME

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO  
NAME WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT  
STREET  
ADDRESS 1108 BISSELL AVENUE  
CITY &  
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

### NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 2002 must be filed within 10 days after completion. The

Completion of work is deemed to be the date of such record. E. H. G. S. D. S. C. O. D. M. A. C. O. S. S. I. O. N. S.

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO

NAME           **WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT**

STREET  
ADDRESS       **1108 BISSELL AVENUE**

CITY &  
STATE          **RICHMOND, CALIF 94801**

**NOTICE OF COMPLETION**

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO

NAME

WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT

STREET  
ADDRESS

1108 BISSELL AVENUE

CITY &  
STATE

RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**NOTICE OF COMPLETION**

NOTICE OF COMPLETION 2002 1108 BISSELL AVENUE 10

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO

NAME

WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT

STREET

1440 BROWN ST. LIVERMORE



RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO

NAME WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT

STREET ADDRESS 1108 BISSELL AVENUE

CITY & STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**NOTICE OF COMPLETION**

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

28. The undersigned is owner of the property hereinafter described:

~~28. The undersigned is owner of the property hereinafter described:~~

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO

NAME

WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT

STREET  
ADDRESS

1108 BISSELL AVENUE

CITY &  
STATE

RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**NOTICE OF COMPLETION**

NOTICE OF COMPLETION FOR THE YEAR 2000

completion of work is deemed to be the date of such acceptance by the Governing Board of the District  
(civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:

1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

NOV 16 1988

**From:** Bill Fay  
Associate Superintendent for Operations

**Agenda Item:** CI C.6

**Subject:** Award of Contract for Kennedy High School Gym Locker Hot Water System

**Background Information:**

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**From:** Bill Fay  
Associate Superintendent for Operations

**Agenda Item:** CI C.7

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** September 16, 2009  
**From:** Bill Fay **Agenda Item:** CI C.8  
Associate Superintendent for Operations  
**Subject:** Award of Contract for Ford Elementary School New Campus Project

**Background Information:**

Ford Elementary School has been relocated to the temporary campus at the Downer site. Hazardous materials

abatement, demolition of existing buildings, utility work and building pad preparation has been completed. The next step in the project is to complete the construction of the new campus buildings and grounds. Sally Swanson Architects has prepared construction documents for the New Campus project. The project has been approved by the Division of State Architect.

The District conducted a public bid process for this project. Bids were received on September 3, 2009. Fifteen Contractors submitted bids. They are as follows: John Plane Construction \$18,559,569; West Coast Contractors \$18,371,000; S.J. Amoroso \$18,367,000; BRCO Constructors \$18,175,000; W.A. Thomas \$17,882,938; Jeff Lucheti Construction \$17,839,000; C. Overaa \$17,796,000; Zovich and Sons \$17,775,000; Roebelen \$17,704,000; Midstate Construction \$17,695,000; West Bay Builders \$17,628,000; Lathrop \$17,485,000; Cal-Pacific \$17,342,000; W. J. Construction \$17,180,000; and Alton Construction \$16,724,000. The lowest submission

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue

[REDACTED]

[REDACTED]

1

[REDACTED]

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**From:** Bill Fay  
Associate Superintendent for Operations

**Agenda Item:** CI C.9



West Contra Costa Unified School District  
1108 Bissell Avenue

P.O. Box 100000  
Oakland, CA 94616-0000

Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

Tuesday, December 1, 2009 11:00 AM

**From:** Bill Fay  
Associate Superintendent for Operations

**Agenda Item:** CI C.11

**Subject:** Dinole Middle School Building A Modernization Project Award of Contract



West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION**

**To:**

Board of Education

**Meeting Date:** September 16, 2009

**From:** Bill Fay  
Associate Superintendent for Operations

**Agenda Item:** CI C.12

**Subject:** Ratification and Approval of Negotiated Change Orders

**Background information:**

Staff is seeking ratification of Change Orders on the following current District construction projects:  
Pinole Valley High School Communications System; Dover Elementary New Campus; Ford

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West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801

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**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** September 19, 2009

**From:** Bill Fay  
Associate Superintendent for Operations

**Agenda Item:** CI C.13

**Subject:** Ratification and Approval of Engineering Services Contracts

**Background Information:**

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
FACILITIES PLANNING AND CONSTRUCTION**

**ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS**

Project/Funding	Dates	Firm	Contract Cost	Reference
Coronado Elementary Windows Replacement  Emergency Repair Program	August 2009 thru October 2009	HY Architects	\$9,680	Additional services for adding west facing windows, and other scope changes.
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** September 16, 2009

**From:** Wendell Greer  
Associate Superintendent, K – Adult Education

**Agenda Item:** CI C.14

**Subject:** Addendum to the School Resource Officer agreement

**Background Information:**

Addendum Agreement to School Resource Officer Agreement

Between  
West Contra Costa Unified School District  
And  
City of \_\_\_\_\_

This Addendum to School Resource Officer Agreement (“Addendum Agreement”) pertains to the School Resource Officer Agreement (“SRO Agreement”) entered into by the West Contra Costa Unified School District (“District”) and the City of \_\_\_\_\_ (“City”), on July \_\_\_\_\_, 2009, regarding the services of School

3. Exhibit A to the SRO Agreement is to be read in conjunction with the Addendum to

**ADDENDUM TO EXHIBIT A  
("SCOPE OF WORK")**

**I. Roles and Responsibilities of School Resource Officers**

School safety has improved through the assistance of School Resource Officers ("SROs"). Care must be taken to respect the partnership that has been developed between the school district and local law enforcement who provide these officers. It is important that administrators and SROs understand the appropriate roles that SROs have in the school setting and know how to work cooperatively with them.

**A. Role of School Resource Officers**

- Regular communication between the SRO and School administration is ~~very important for sharing information, planning, coordination of effort.~~

and to discuss issues and concerns of mutual interest.

- Focused investigations of student violations should be primarily concentrated on by each entity as follows:
  - School Resource Officers: Criminal Code Violations
  - School-Based Probation Officers: Probation (Court)



Unless compelling circumstances exist requiring an immediate response

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

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- Promote positive relationships between school and community.
- Promote positive recreational alternatives for students.
- If asked, testify at student disciplinary proceedings, including expulsion hearings.

**II. Guidelines for Conduct**

A. Access to School Grounds

The authority of School Resource Officers (“SRO”) extends to all schools in California (Penal Code Section 830). SROs do not need permission to enter school grounds, and school officials must not hinder or resist SROs in carrying out their duties on school grounds (Penal Code Section 148).

B. Taking a Minor Into Custody

peaceful.” In order to balance individual rights with school safety, it’s important

Proper Protocol:

1. The first step is to identify the problem or objective of the study.

2. Next, you should determine the scope and objectives of the study.

3. Then, you need to design a research plan that includes a hypothesis.

4. After that, you should collect data using appropriate methods.

5. Finally, you should analyze the data and draw conclusions.

6. It is also important to report the results of the study.

7. The last step is to discuss the implications of the findings.

8. This process ensures that the research is conducted ethically.

9. and that the results are valid and reliable.

10. Proper protocol is essential for the success of any study.

11. It helps to avoid bias and ensures that the study is fair.

12. and that the results are meaningful.

13. Therefore, it is crucial to follow proper protocol at all times.

14. This will help to ensure that the study is conducted properly.

15. and that the results are accurate and trustworthy.

16. In conclusion, proper protocol is the foundation of good research.

17. and it is essential for the advancement of knowledge.

18. So, always remember to follow proper protocol in your research.

19. This will help you to achieve your research goals.

20. and to make a positive contribution to your field.

21. Thank you for reading this document.

22. I hope you found it helpful.

23. Please contact me if you have any questions.

24. My contact information is provided at the end of this document.

25. Thank you again for your interest in this topic.

26. I look forward to hearing from you.

27. Sincerely,

28. [Name]

29. [Title]

30. [Institution]

E. Student Confidentiality

Federal and state laws protect the privacy of students and their parents. Information may only be shared with individuals authorized to receive the information. Information may be shared with an authorized person when:

- Based upon the school official's determination, it is in the legitimate educational interest of the student;
- The person giving the information is acting within their job

responsibility and the information is related to that job function;

- The person receiving the information is serving within the capacity of

Unless there is a health or safety emergency requiring disclosure of information contained within student records, the information obtained by an

SRO from a student's records may not be shared with other law enforcement agencies or personnel. For this reason, circumstances where the SRO is provided access to student records should be limited and only when there is a legitimate educational interest in providing such access, or, an emergency situation exists.

Access to student records by SROs should only be granted with the approval and supervision of a school administrator. Access shall be duly noted on the Access Log. Student records should remain in the possession of the school administrator(s) at all times.


*Examples of Information That Can Be Shared With SROs:*

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** September 16, 2009

**From:** Wendell C. Green 

**Agenda Item:** CT C 15

[REDACTED]

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

To: Board of Education

Meeting Date: September 16 2009

Subject: Mexican Independence Day 2009



1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** September 16, 2009

**From:** Wendell Greer *WG*  
Associate Superintendent, K – Adult Education

**Agenda Item:** D.3

**Subject:** Report on the School Based Health Centers

**Background Information:**

In an ongoing effort to provide health education and services to the students of West Contra Costa Unified School District, Health Center coordinators will report on the programs and services that are currently being offered.

**Recommendation:** Report only

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

1108 Bissell Avenue

1108 Bissell Avenue

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** September 16, 2009

**From:**

Brian Hartley Agenda Items 10-5

West Contra Costa Unified School District  
1108 Bissell Avenue

Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** September 16, 2009

**From:** Bruce Harter

**Agenda Item:** E.3

**Subject:** Request to Address the Board - Hagit Habash, M.D.

**Background Information:**

Dr. Habash has requested to speak about rights for children in special education



Schedule 1

	DISTRICT TOTALS
484	\$ 195,051,014
-	75,831
-	70,000
067	10,537,510
-	1,000
238	49,396,812
676	41,588,652
-	550,000
-	184,146
-	427,732
<b>464</b>	<b>\$ 297,882,698</b>
870	32,188,871
1	550,001
-	-
-	10,930,645
000	500,000
871	44,169,516
-	70,000
-	608,303
-	3,576
-	30,787,725
-	-
-	8,421,122
-	509,604
593	213,312,852
593	253,713,182
464	\$ 297,882,698

nal - Balance Sheet



365  
321  
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23

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TRIAL RVE OUTLAY	TOTAL CAPITAL OUTLAY FUNDS
906,100	\$ 130,124,303
-	-
-	9,215,443
-	-
-	24,514,481
71,870	319,824
-	550,000
-	-
-	-
<u>977,970</u>	<u>\$ 164,724,052</u>
127,185	16,147,033
-	-
-	-
149,509	6,149,509
-	-
-	-
<u>276,694</u>	<u>22,296,543</u>
-	-
-	-
-	-
-	-
-	-
-	-
<u>701,276</u>	<u>142,427,510</u>
701,276	142,427,510
<u>977,970</u>	<u>\$ 164,724,052</u>

2008-09 Final - Cap Out Bal Sht

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TOTAL  
ASSETS

349,484

22,067

143,238

76,676

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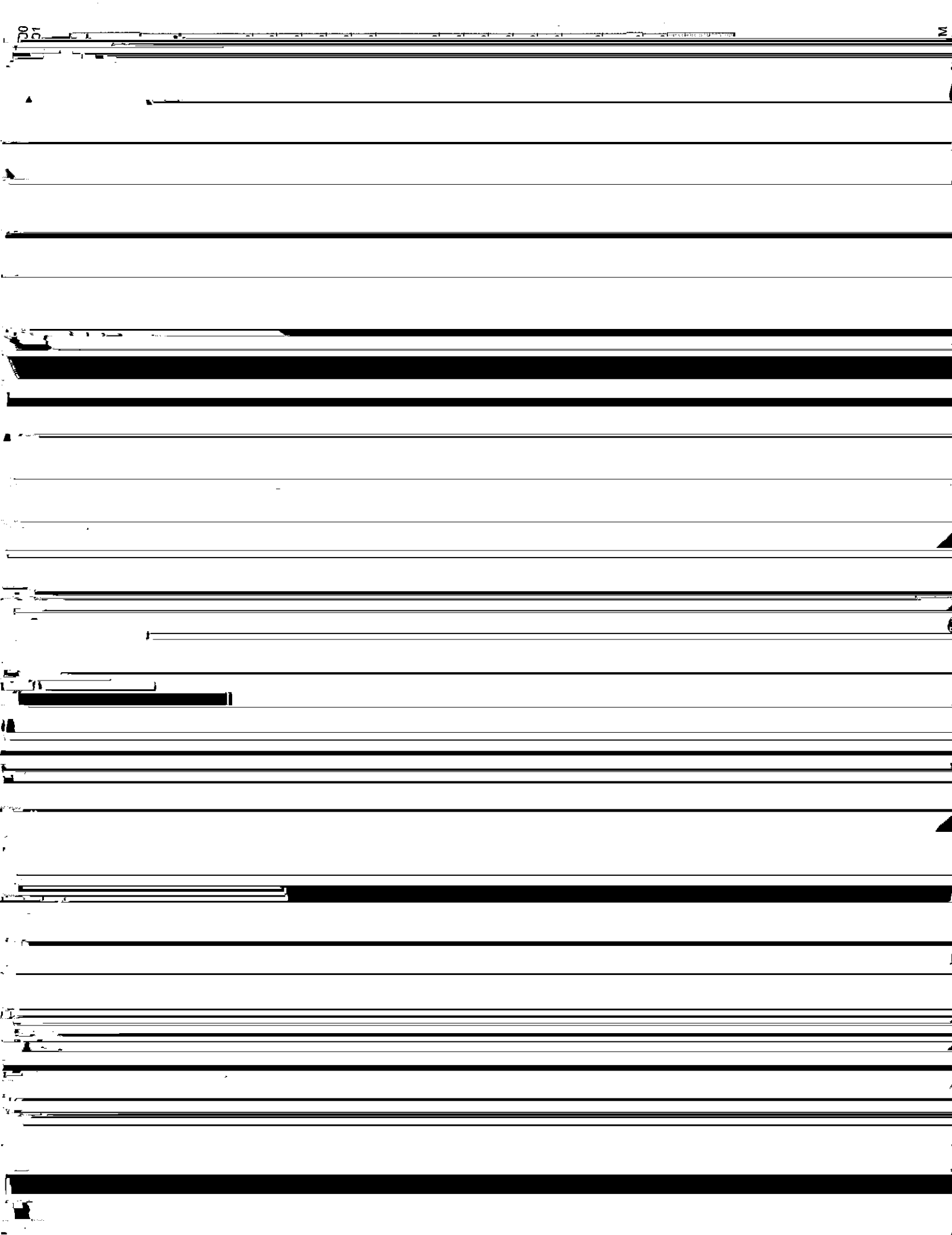
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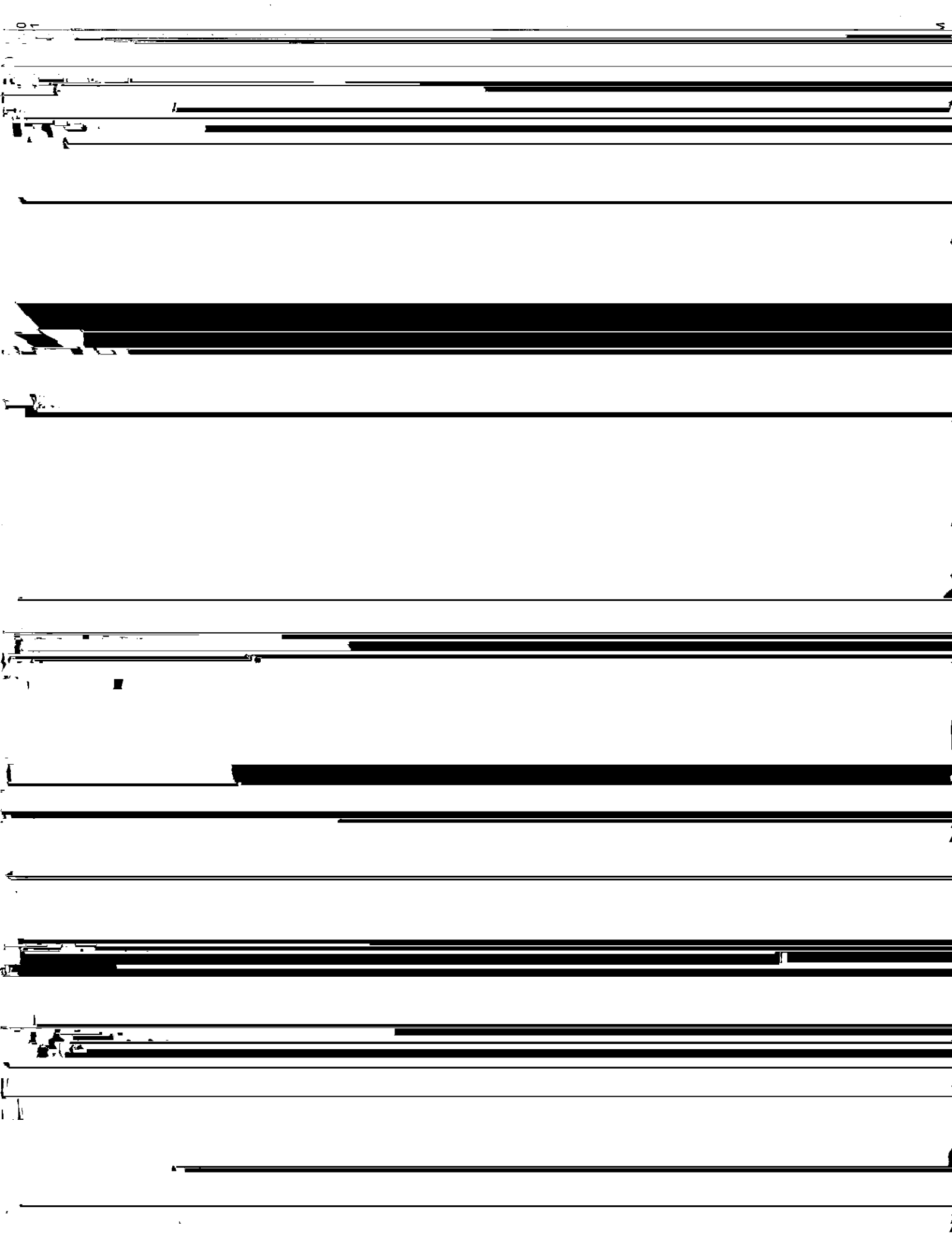
H	% Diff Column C & F
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4.00	-8.6%
15.00	-11.4%
8.00	-9.9%
3.00	-9.0%
7.00	-1.9%
17.00	-4.1%
2.00	3.7%
2.00	22.6%
16.00	-8.7%
18.00	92.7%
8.00	79.1%
10.00	-11.3%
10.00	-0.4%
17.00	-423.7%
10.00	New
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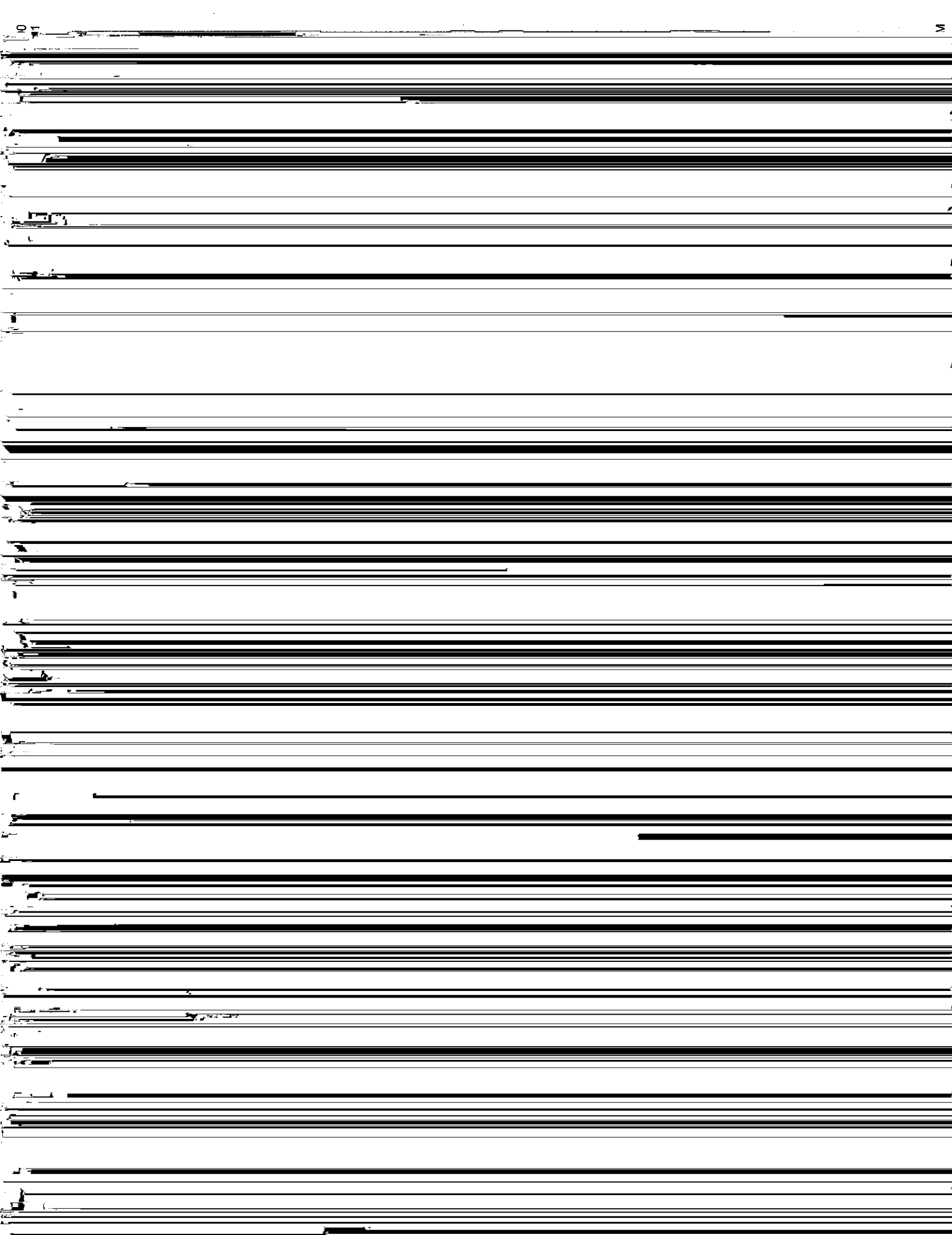


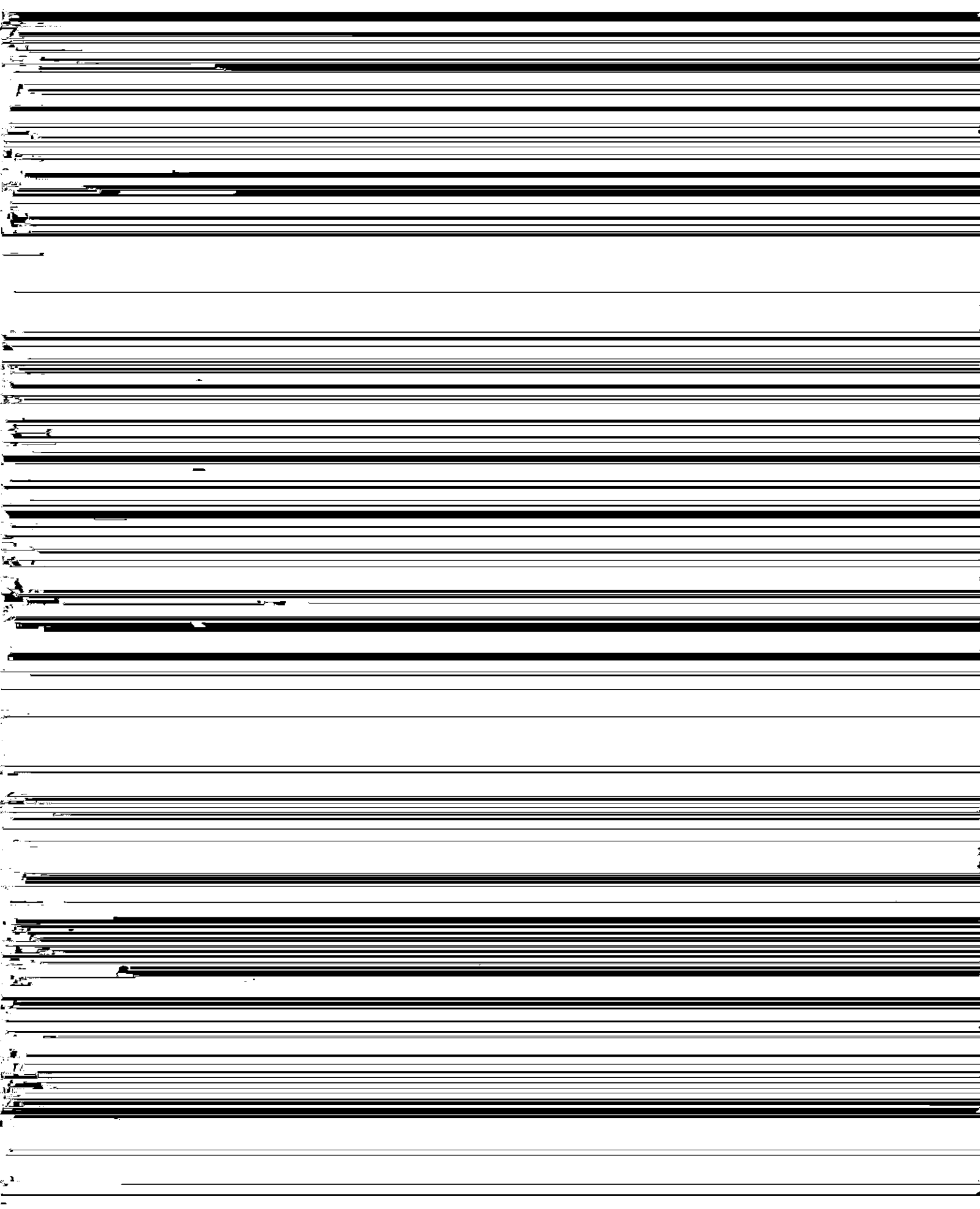
2009-10 Budget				
Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
3,842,955.32				
0.00				
23,050.30				
70,000.00				
0.00				
0.00				
1,292,928.90				
1,422,913.38				
2,679,571.71				
0.00				
184,146.13				
3,575.96				
0.00				
1,519,142.70				
1,815,591.02				
88,834.33				
0.00				
0.00				
1,777,331.12				
1,681,756.47				
1,837,386.23				



% Diff Column C & F
-15.1%
0.0%
-100.0%
-0.8%
6953.6%
-1.4%
0.7%
-8.3%
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101.5%
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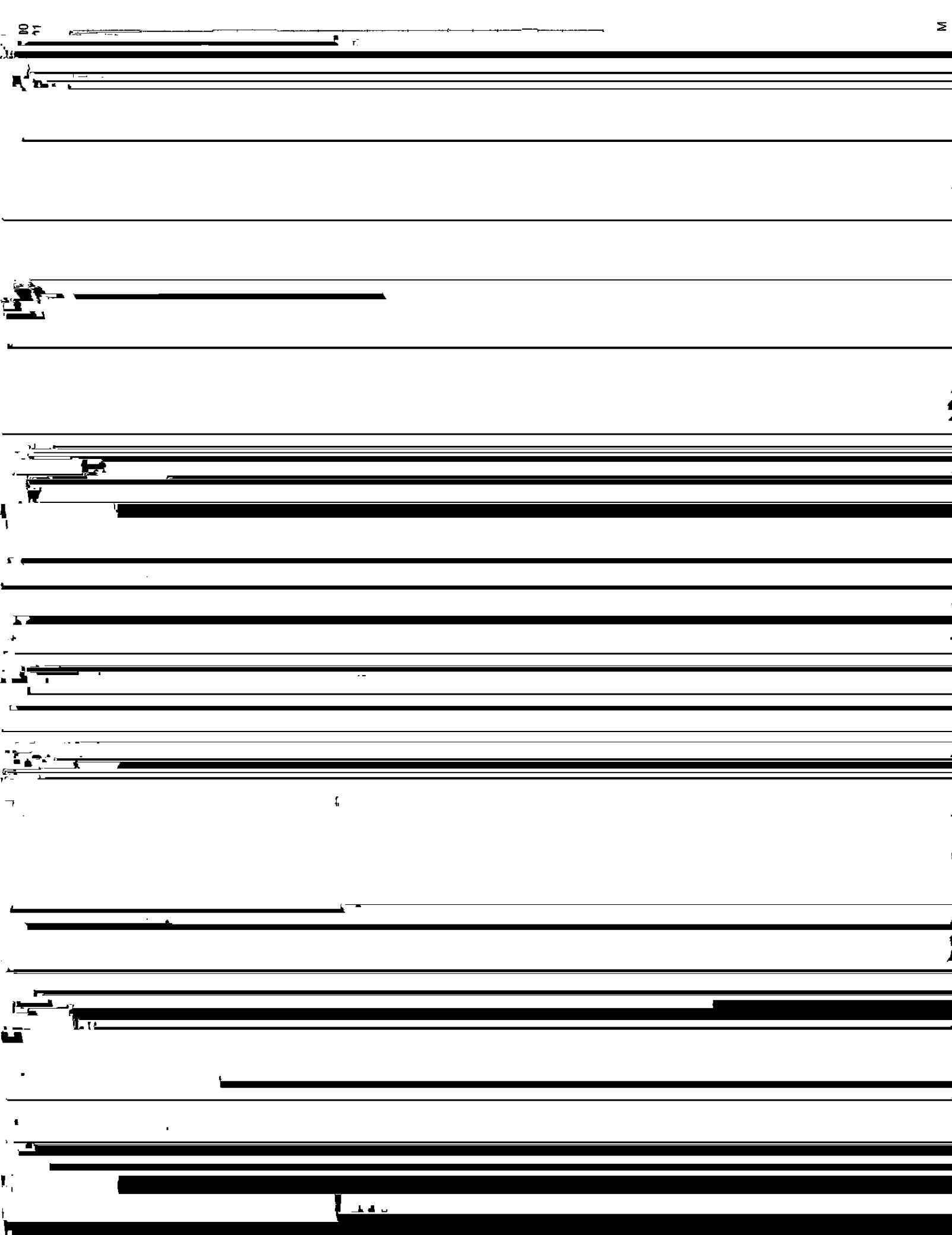
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Fund D + E F)	% Diff Column C & F
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33,475.00	-11.5%
02,904.00	-3.1%
02,350.00	-3.2%
74,117.00	-1.9%
73,750.00	-1.8%
16,731.00	-6.6%
52,138.00	3.6%
43,529.00	-3.6%
21,609.00	-6.9%
07,757.00	-4.1%
32,003.00	2.6%
49,057.00	7.8%
49,764.00	-4.1%
98,021.00	9.2%
61,622.00	4.3%
92,820.00	-4.6%
06,781.00	-0.5%
0.00	0.0%
54,604.00	-7.8%
0.00	0.0%
44,672.00	3.7%
50,000.00	-56.1%
0.00	-100.0%







	% Diff Column C & F
.00	0.0%
.00	New
.00	45.6%
.00	79.1%
.00	0.0%
.00	-11.3%
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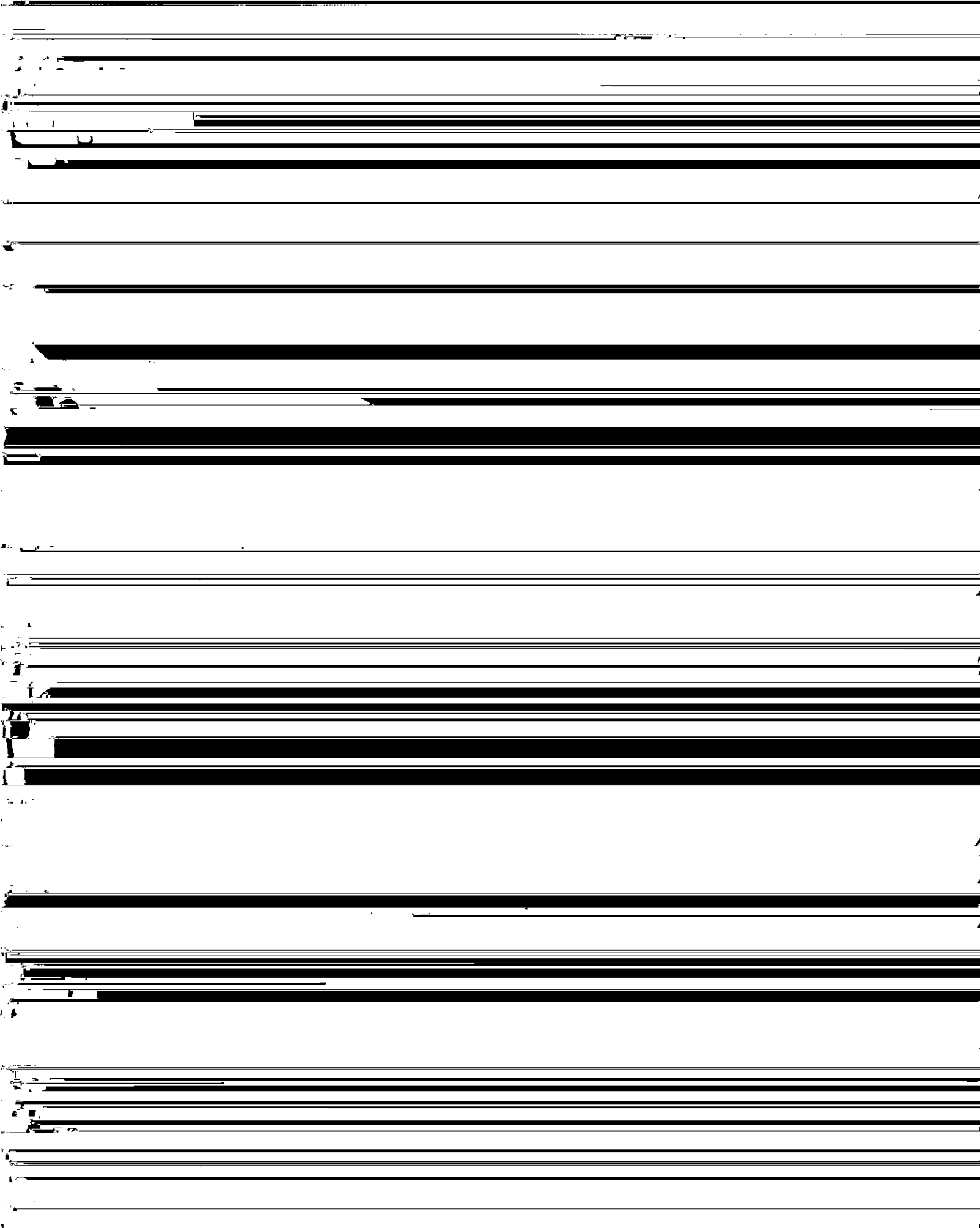
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Unaudited Actuals  
FINANCIAL REPORTS  
2008-09 Unaudited Actuals  
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in the summary of Unaudited Actual Data Submission

[The table content is almost entirely obscured by heavy black redaction bars.]

1108 Bissell Avenue

Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** September 16, 2009

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** F.2

**Subject:** Resolution No. 29-0910, Adoption of Gann Limit, 2008-09 and 2009-10

**Background Information:** Education Code Section 42132 specifies that school district governing boards shall adopt a resolution identifying their annual appropriations limit for the



BOARD OF EDUCATION  
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 29-0910

RESOLUTION FOR ADOPTING THE "GANN" LIMIT

SEPTEMBER 16, 2009

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits", for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2008-09 fiscal year and a

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** September 16, 2009

**From:** Sheri Gamba, Associate Superintendent Business Services  
Jessica Romeo, Assistant Superintendent Human Resources

*SR*

**Agenda Item:** F.3

**Subject:** Approval of Agreement with School Superintendents Association

CGA / AD 1000 B. 11. D. 1

TENTATIVE AGREEMENT

The West Coast Coast Union of Lumbermen, Inc. (U.C.L.)

[The remainder of the page is heavily redacted with thick black horizontal bars.]

corresponding reduction of salary equivalent to those six days. The work year for

each classification within the bargaining unit (less than 12 month employees) shall be reduced by five work days, with a corresponding reduction of salary equivalent to

## B. Dental Benefits

The District shall provide all eligible employees, their spouses, dependents, and domestic partners with dental insurance plan currently offered by Delta Dental

Service. Effective January 1, 2010, the District's maximum contribution to dental benefits will be \$1,140.00 per year (\$95.00 per month) per employee.

## C. Vision

Effective January 1, 2010, VSP will be eliminated and the parties recognize that the resulting savings have been added to the District's health plan contribution amount.

The District and SSA will continue to explore vision plan coverage and benefit alternatives.

## D. Cash in Lieu

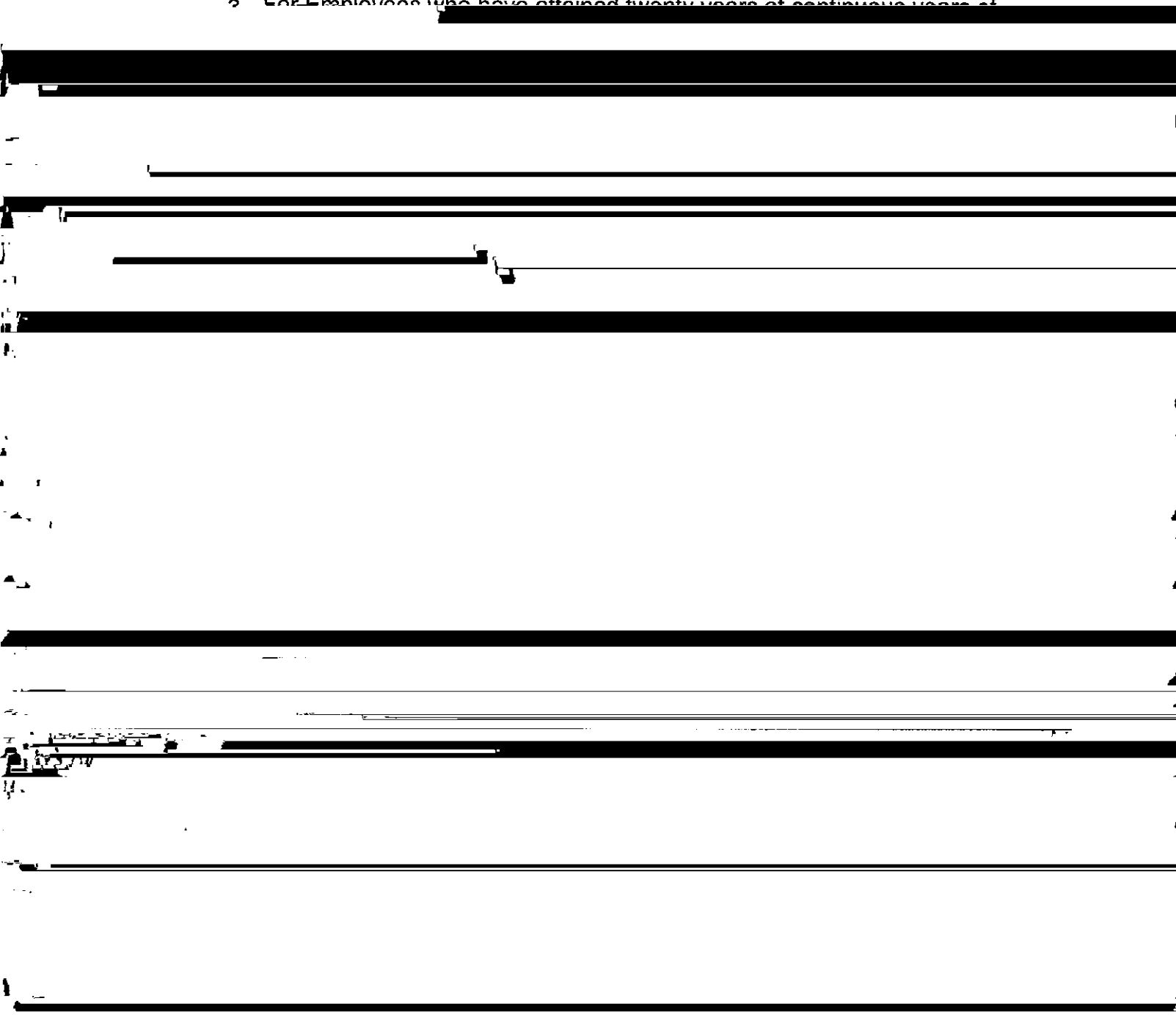
Status quo, except prorated for part-time employees.

## E. Part-time Employees

1. An employee whose regular assignment is less than 7-1/2 hours per day is considered part-time.
2. Part-time employees hired before July 1, 2009 who currently receive health benefit coverage shall be eligible for health benefits on a prorated basis

1. Current regular employees hired prior to January 1, 2007 who attain five continuous years of service with WCCUSD (as defined by PERS/STRS) shall have met the required years of service to the District for the purposes of this section. The maximum district contribution towards benefits for employees in this category shall be \$450.00 per month. The effective date of this section will be January 1, 2010.

2. For Employees who have attained twenty years of continuous years of



6. Evaluation

8005 Permanent Employees; modify last sentence, "may be formally evaluated" to "shall be formally evaluated."

7. Article 10 Entire Agreement

10001 Term of Agreement

This agreement shall continue in effect through June 30, 2012.

10001.2 Contract Renewal

**SUMMARY OF TENTATIVE AGREEMENT**

AB1200 Summary/Contra Costa County Office of Education

**WITH SCHOOL SUPERVISORS ASSOCIATION BARGAINING UNIT  
OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**To be acted upon by the Governing Board at its meeting on 9-16-09.**

**GENERAL:**

**If this Public Disclosure is not applicable to all of the district's bargaining units, indicate the current status of the other units.**

**Certificated:** Contract in force through 7/8/09 imposition

**Classified:** In progress

~~The proposed agreement covers the following period: 2009-09 through 2012-08~~

openers of one item each in each year.

**COMPENSATION:**



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

1400 E. 11th St.

Richmond, California 94801-2125

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** September 16, 2009

**From:** Sheri Gamba, Associate Superintendent Business Services  
Jessica Romeo, Assistant Superintendent Human Resources

**Agenda Item:** F.4

TENTATIVE AGREEMENT

The West Contra Costa Unified School District and the West Contra Costa

Administrator's Association enter the following Tentative Agreement:

1. Reduced Workyear: The work year for each classification within the bargaining unit shall be reduced by six work days, with a corresponding reduction of salary equivalent to those six days. The reduced workyear will remain in effect for the 2009.

resulting savings have been added to the District's health plan contribution amount.

D. Cash in Lieu

Status quo.

Retiree Health Benefits

The District shall offer to eligible retiring employees the same health plans as are offered to active employees during the term of the employee's retirement. To be eligible for this benefit the employee must retire from WACO, TEXAS.



[REDACTED]

continuous years of service with WCCUSD (as defined by PERS/STRS) shall  
have met the required years of service to the District for the purposes of thi

[REDACTED]

5. For the 2009-2010 school year, if the District enters into any agreement which results in a better workyear/benefits/salary package for any management,

WCCAA.

Dated:

West Contra Costa Administrators  
Association

Dated:

8/19/09

West Contra Costa Unified School District

**SUMMARY OF TENTATIVE AGREEMENT**  
AB1200 Summary/Contra Costa County Office of Education

**WITH WEST CONTRA COSTA ADMINISTRATORS ASSOCIATION BARGAINING UNIT**

**OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**To be acted upon by the Governing Board at its meeting on 9-16-09.**

**GENERAL:**

**If this Public Disclosure is not applicable to all of the district's bargaining units, indicate the current status of the other units.**

**Confidential: Contract Summary 4/7/09: "Classification"**

1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** September 16, 2009  
**From:** Jessica Romeo **Agenda Item:** F.5  
Assistant Superintendent Human Resources  
**Subject:** Reduced Work Year for Unrepresented Management, Cabinet and Confidential Employees

**Background Information:**

The underlying premise to the fiscal recovery plan is that the employee groups would make concessions to provide an avenue for fiscal recovery.

In keeping with the Multi Year Recovery Plan, the District seeks to eliminate the structural deficit in next year.

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

