

West Contra Costa Unified School District  
Board of Education  
Meeting Agenda  
February 15, 2012

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Board Agenda Packets and Information:

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Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

and student performances for Black History Month

Time:

The %RDUG RI (GXFDWLRQ 1V will begin at 7:00 PM. The Board will convene at 5:00 PM in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed sessions.

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48 hours in advance of meetings.

**B. OPENING PROCEDURES**

- B.1 Pledge of Allegiance
- B.2 Welcome and Meeting Procedures
- B.3 Roll Call
- B.4 Presentation of Student Board Representative from Richmond High School
- B.5 Report/Ratification of Closed Session
- \* B.6 Agenda Review and Adoption(Public Comment)
- \* B.7 Minutes: February 1, 2012

**C. BUSINESS ITEMS**

**CONSENT ITEMS (Routine Matters)**

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adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

**\*CI C.1 Grants/Awards/Agreements**

Comment:

Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed, dated February 15, 2012.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

**\*CI C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized, dated February 15, 2012. The estimated values for any non-cash donation are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

**\*CI C.3 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2011-12 school year are summarized, dated February 15, 2012.

Recommendation:  
Recommend Approval

Fiscal Impact:  
Additional revenue for schools

\*CI C.4 Summary of Payroll and Vendor Warrant Reports

Comment:

The summaries of Payroll and Vendor Warrants issued during the month of January 2012 are provided:

Total of payroll warrants (January 2012):	\$ 8,866,712
Total of vendor warrants (January 2012):	\$ 21,058,199

Recommendation:  
Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:  
As noted above

\*CI C.5 Enterprise Resource Planning/System Software

Comment:

Resources, Budget, Accounting, Payroll, Purchasing as well as site level access for reports and automated purchase requisitions. It became clear in the Fall of 2010 that the current system used by the District, Bi-Tech, was going to have undergo some major upgrades which would amount to a system conversion. (Bi-tech has since notified the District that it will no longer be supporting the software currently in use.) With that in mind a Stakeholder User Team, composed of fifteen users each representing a major functional area, was formed to examine options and the team determined that since a system conversion was necessary a request for proposal (RFP) should be developed. The RFP includes requirements for each area for which the District already maintains software solutions as well as for areas the team wishes to expand the potential for the District to implement additional software solutions. For instance, the team is interested in expanding software to include an improved employee timekeeping, leave and benefits module as well as applicant tracking and employee/applicant self-service portals. Through a series of work sessions and multiple edits the team prepared and published an RFP in April of 2011. RFP submissions w

Tyler-Munis is the vendor which provides Enterprise Resource Planning/ System software to the City of Richmond, San Jose Unified School District as well as other school districts, and is currently in a phased implementation project with fifteen of the eighteen districts within Contra Costa County. As a result of the large scale implementation within the county the District can leverage the negotiation for implementation using the Contra Costa County of Education pricing afforded the fifteen districts in the process of conversion. Staff is in the process of making inquiries to reference districts regarding the implementation process as well as follow up questions regarding specific functionality for certain departmental functions. Once that is done staff proposes to begin negotiations for final pricing and then engage in project planning. Staff is requesting that the Board authorize staff to negotiate terms for the software, hosting and implementation of the Enterprise Software System. Once staff has finalized the

Recommendation:

Approve the negotiation of a contract for implementation of the Enterprise Software System.

Fiscal Impact:

Two year project budget estimate including internal staff resources; \$2.7 million. \$2.2 million Technology/Measure D Bond, and \$500,000 Special Reserve.

\*CI C.6 Certificated Board Authorization - Education Code 44285.3

Comment241

Ed Code 44285.3 allows the Governing Board of a school

\*CI C.8 Routine Personnel Changes ~~Classified~~

Comment:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation:

For Information Only

Fiscal Impact:

None

\*CI C.9 Resolution No. 871112: Determination of TieBreaking Criteria for 2012-2013

Comment:

Pursuant to provisions of the Education Code section 44955, the Board of Education is required to  
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employees who first rendered paid service to the District on the same day.

Recommendation:

Recommend Approval

Fiscal Impact:

To be determined

\*CI C.10 Approval of Agreement with Local One / AB1200 Public Disclosure of Collective Bargaining Agreement with Local One)

Comment:

District and Local One Collective bargaining for the 2011-2012 year consists of one reopener for each party. Tentative Agreement has been reached on reopeners with representatives of Local One. Local One has ratified the Agreement. It is now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of collective bargaining agreements before ratification. A summary of the costs associated with the agreement is attached. This summary has also been provided to the County Office of Education in accordance with AB1200.

We want to thank the representatives of both bargaining teams for their time and effort in reaching this accord.

Recommendation:

Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and Local One.

Fiscal Impact:

One time cost of \$309,173 unrestricted general fund \$197,667 restricted and other funds

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Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. Approximately 30 minutes

At the November 16, 2011 meeting, Bryan Godbe from Godbe Research presented the results of a survey that the Board had authorized in September 2011. The survey results show the voters are willing to support a renewal of the current parcel tax and small increase that would help the District continue to fund key programs and services to get through the current financial hardship.

Recommendation:

That the Board approve ballot language and Resolution No. 90-1112 authorizing a parcel tax renewal / extension on the June 5, 2012 ballot.

Fiscal Impact:

Provide \$13.6 million each year for 5 years for programs and services to students.

G. DISCUSSION ITEMS

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING  
Lovonya DeJean Middle School ±March 7, 2012

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (\*).



- c. Unrepresented Employees
  - Confidential and Management
- 6. PUBLIC EMPLOYEE APPOINTMENT
  - a. Reassignment of Administrators
  - b. Approval of Interim Coordinator
- 7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)
- 8. STUDENT DISCIPLINE (Education Code Section 35146)  
  
Expulsions
- 9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT  
(Government Code Section 54957)
  - a. Resolution No. 88-1112 Non-Reelection of Probationary Certificated Employees
  - b. Release of Temporary Certificated Employees
- 10. REPORT OF CLOSED SESSION ACTIONS