

West Contra Costa Unified School District  
Board of Education  
Meeting Agenda  
July 13, 2011

Board Agenda Packets and Information:

County.

Viewing the Board Meetings:

Television:

Live television broadcast of regularly scheduled Board meetings are available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a daily basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file in the Administration Building 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

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Attending Board Meetings:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: LOVONYA DEJEAN MIDDLE SCHOOL  
3400 MACDONALD AVENUE  
RICHMOND, CA 94805

Time: The Board will convene at 5:45 PM in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE.

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, 48 hours in advance of meetings



Fiscal Impact:

Additional revenue for schools

\*CI C.4 Summary of Payroll and Vendor Warrant Reports

Comment

The summaries of Payroll & Vendor Warrants issued during the month of ~~June~~

Total of payroll warrants (June 2011):	\$14,560,456
Total of vendor warrants (June 2011):	\$27,911,717

Recommendation

Recommend approval of the payroll and vendor warrant reports

Fiscal Impact

As noted above

\*CI C.5 Adoption of Resolution No. 131112 Replacement of Outdated Warrant

Comment

Government Code Section 298029(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is ~~stale~~ dated. This resolution authorizes the issuance of a check to replace the outdated warrant for Gloria Bravo. Staff recommends replacement of the stale dated warrant.

Recommendation

Major construction projects are subject to acceptance by the governing body before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractor:

B-Side, Inc. Bid W068264 De Anza High School Interim Warming Kitchen.

Recommendation

Recommend approval of these notices of completion

Fiscal Impact

None

\*CI C.8 Community Budget Advisory Committee Charter

Comment

The Community Budget Advisory Committee (CBAC) is submitting the revised charter for approval of the Board. The Committee has rewritten the charter over the course of two meetings and has adopted the revision presented. The strikethrough format provides information as to the current wording and proposed changes to the charter. The main addition to the charter provides the option of alternates for all members of the committee. Once approved, the final format will be presented back to the CBAC.

Recommendation

Adopt Revised CBAC Charter

Fiscal Impact

None

\*CI C.9 Routine Personnel Changes Certificated

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accordance with appropriate laws, established policies and procedures.

Recommendation

For Information Only

Fiscal Impact

None

\*CI C.10 2010-11 Consolidated Application for Funding Categorical Aid Programs, Part I

Comment

The Consolidated Application is the vehicle used by the California Department of Education to gather routine data regarding categorical programs and compliance with requirements.

3DUW , LV VXEPLWWHG HDFK -XQH DQG VHUYHV DV WKH 'LV

Fiscal Impact

Total ratification and approval by this action \$543,907.30

- \* CI C.13 Hercules Middle High School New Building Approval of Architect and Contract for Master Planning

Comment

A new Classroom Building for Hercules Middle High School is one of the listed projects in the Measure D 2010 Bond. In order to develop the scope of work for this campus the District needs to engage in a Programming and Master Planning process to determine project priorities and configuration for a new building at the site.

District staff conducted an Architect selection process for this work that included interviews and a design charette with four pre-qualified District architectural firms. HY Architects was recommended by the Site Committee.

At its meeting of June 14, 2011, the Facilities Subcommittee of the Board approved a recommendation to the full Board that HY Architects be selected for this project.

Recommendation

Approve HY Architects as the Architect for the new Classroom Building at Hercules Middle High School and approve fee for Programming and Master Planning services.

Fiscal Impact

\$179,382 For Architectural services and reimbursable expenses. Current work is to be funded by the Measure J Bond, under the Hercules Middle High School Project budget. Future project work will be funded by the Measure D 2010 Bond when those funds are available.

- \* CI C.14 Kennedy High School ADA Compliance Project Award of Contract

Comment

The District is continuing with planned renovations at the Kennedy High School campus. One major area of focus is access compliance work. The major element of this project is construction of a new elevator tower at the main classroom building to provide for full access to the second level. The project also includes lifts at the Multipurpose building and performing arts areas. The project includes the replacement of doors and upgrade to hardware systems throughout the campus.

Powell & Partners/HMC Architects has prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on July 6, 2011. Four Contractors submitted bids. One bid was declared non-responsive due to missing required documents. The remaining bids are as follows: Vila Construction \$1,030,697; S&H Construction \$957,000; and, CF Contracting \$836,880.

The lowest responsive, responsible bidder is CF Contracting \$836,880

Recommendation:

Award contract to lowest responsive, responsible bidder

Fiscal Impact

\$836,880 Funded by the Measure J Bond, under the Kennedy High School Renovations Project budget.  
budget.

- \* CI C.15 Montalvin Manor Elementary School New Building Approval of Architect and Contract for Architectural and Engineering Services

Comment

A new Classroom Building for Montalvin Manor Elementary School has been included in the Measure D 2010 Bond Program adopted budget. This project will serve to increase the capacity at the site and will provide for adjacent future school consolidation to be handled with permanent construction.

The Facilities Subcommittee of the Board approved a recommendation to the full Board that Baker Vilar Architects be selected for th





Recommendation  
Recommend Approval

Fiscal Impact  
None

\* CI C.20 Meeting Dates for 2012

Comment

Board Policy 9100 requires that the Board set the calendar of meetings for the calendar year at its December organizational meeting. Yet for planning and communication purposes, it would be unwise to wait until December each year to set the meeting dates for the first few months of the new calendar year. While the Board would certainly have the authority to change meeting dates, as it does at any time, it is important to establish dates for the calendar year 2012.

The recommended are as follows:

January 4, 18	July 11, 25
February 1, 15	August 15
March 7, 21	September 5, 19
April 4, 25	October 10, 24
May 9, 23	November 14, 28
June 13, 27	December 12

Recommendation  
Recommend Approval

Fiscal Impact  
None

D. AWARDS, RECOGNITIONS, AND REPORTS

\* D.1 Achievement Gap

Comment:

The single greatest challenge and the most important problem in West Contra Costa Unified School District is the achievement gap between the higher performing Filipino and white students compared with lower performing Latino and African American students. The gap exists on all measures of learning including standardized tests scores, student grades, grade point average, completion of the discipline measures and in placement in special education. While there has been a moderate reduction the achievement gap over the last five years, the achievement gaps substantially

Recommendation

That the Board discuss the staff presentation and provide direction for additional strategies to close the achievement gap

Fiscal Impact

Unknown at this time

\* D.2 Assessed Valuation

Comment

The District has received a letter from the Contra Costa County Tax Assessors Office setting the Assessed Valuation for the properties within the District. This information is one of the variables that sets the tax levy for the General Obligation (GO) Bond debt of the District. Staff will provide information on the estimated tax levy for the District as it relates to the GO Bond debt.

Recommendation

For Information Only

Fiscal Impact

None

\* D.3 Standing Reports

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this

encouraging individual who was always ready to help people in academics, athletics or the teaching profession.

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Fiscal Impact  
None

G. DISCUSSION ITEMS

\* G.1 Project Status Report

Comment:

The following are provided for review of Facilities Planning and Program and for information regarding individual projects:

Engineering Construction Status Reports  
Oil Field Ventilation  
Vehicle Presentation  
Current Construction Projects

Recommendation  
For Information Only

Fiscal Impact  
None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING  
Lovonya DeJean Middle School July 27, 2011

K. ADJOURNMENT

At 10:00PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (\*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION  
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A  
(Government Code Section 54954.5)

The Open Session will resume at the end of the Closed Session in the Multi-Purpose Room at approximately 6:30 PM.

EXHIBIT A  
(Government Code Section 54954.5)  
CLOSED SESSION AGENDA

July 13, 2011

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
2. CONFERENCE WITH LEGAL COUNSEL <sup>2</sup> EXISTING LITIGATION  
[Government Code Section 54956.9(a)]  
  
WCCUSD v. Orick
3. CONFERENCE WITH LEGAL COUNSEL <sup>±</sup> ANTICIPATED/POTENTIAL LITIGATION  
[Government Code Section 54956.9(b)]  
  
Four cases
4. LIABILITY CLAIMS (Government Code Section 54956.95)
5. CONFERENCE WITH LABOR NEGOTIATORS
  - a. Superintendent/Dr. Bruce Harter
  - b. Employee Organizations
    - UTR
    - Local One
    - School Supervisors Association
    - WCCAA
  - c. Unrepresented Employees

- Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

Administrative Appointments for the 20-2012schoolyear

Principal, Elementary School  
Vice Principal, Middle School  
Principal, High School  
Assistant Principal, High School  
K-12 Instructional Specialist  
Principal, Adult Education  
Vice Principal, Adult Education  
Principal, Alternative Education  
Coordinator of Education Services  
Special Education, Administrator

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT  
(Government Code Section 54957)

Certificated / Classified Employee Dismissal

10. REPORT OF CLOSED SESSION ACTIONS