
and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net/Documents/Board/boardinformation.aspx

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Report/Ratification of Closed Session

* **B.5 Agenda Review and Adoption** (Public Comment)

* **B.6 Minutes:** December 8, 2010

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Grants/Awards/Agreements**

Comment:

Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed dated January 5, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

***CI C.2 Acceptance of Donations**

Comment:

The District has received donations as detailed, dated January 5, 2011. Staff recommends acceptance of these donations.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2010-11 school year are detailed, dated January 5, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:
Additional revenue for schools

***CI C.4 Contracted Services**

Comment:
Permission is requested of the Board of Education to approve contracts for services as detailed, dated January 5, 2011.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per contracts summary

***CI C.5 Summary of Vendor Warrant Reports**

Comment:
The provided summaries of Payroll and Vendor Warrants issued during the month of November.

Total of payroll warrants (November 2010):	\$ 9,767,874.00
Total of vendor warrants (November 2010):	\$20,431,235.00

Recommendation:
Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:
As noted

***CI C.6 Adoption of Resolution No. 42-1011: Replacement of Outdated Warrant**

Comment:
Government Code Section 298029(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of a check to replace the outdated warrant for Denice Staubus. Staff recommends replacement of the stale dated warrant.

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.7 Notices of Completion: Bid J068247 Helms Middle School Road 20 Street Improvements**

Comment:
Substantial completion notice has been received for: Bid J068247.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractor:

Alaniz Construction, Helms Road 20 Street Improvements Bid J068245

Recommendation:

Recommend approval of these notices of completion

Fiscal Impact:

None

***CI C.8 Certificated Board Authorization - Education Code 44285.3**

Comment:

Ed Code 44285.3 allows the Governing Board of a school district to authorize the holder of a multiple subject, standard elementary, single subject or standard secondary, with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.9 Certificated Provisional Internship Permit (PIP) Request(s)**

Comment:

The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully credentialed teacher cannot be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.10 Routine Personnel Changes Classified**

Comment:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedac1teocroc

Recommendation:
For Information Only

Fiscal Impact:
None

***CI C.11**

Comment:

Eduardo Martinez has been appointed by Richmond Mayor Gayle McLaughlin as her new representative
he alternate.

Norma Martinez-Rubin has been appointed by Contra Costa County Supervisor Gayle Uilkema, District 2,
as her representative for the CBOC with Ross Tolman and George parsons as alternates.

Joanne Ward, Vice Mayor, has been appointed by Hercules Mayor Nelson Balico as his representative for
the CBOC.

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.12 Lupine Hills Elementary School Window, Exterior Wall, and Roof Repairs Project Contract Award**

Comment:

Harding Elementary School has experienced ongoing moisture intrusion issues. Grossman Design Group, roofing and water proofing consultant, was retained by the District to assist in repairs and upgrades to building envelopes systems. Work scope includes repairs of roofs, flashings, cracks in exterior walls and replacement/repair of windows. The District conducted a public bid process for this project. Bids were opened on November 18, 2010. There was a lone bid by Pinguelo Construction for \$61,270. The District revised estimat /P ~~AMCIu2~~BDC BT/F2~~B~~.

***CI C.13 Approval of Contract for De Anza High School Interim Warming Kitchen**

Comment:

De Anza High School recently suffered extensive damage to the kitchen area of the Multipurpose Building. Staff had taken necessary action to clean up the fire and smoke damaged areas. The fire damaged kitchen is currently sealed off and food services are provided daily through a mobile kitchen. A new temporary kitchen had been delivered to the site, and there is need to provide underground utilities including water, sewer, electrical and low voltage for complete functionality. The District engaged in a public bid process to select the vendor for the installation of the underground utilities. Public bids were opened on December 2, 2010. Five vendors submitted bids. They are as follows: Rodan Builders for \$276,000; Kin Wo for \$164,000; Albay Construction for \$177,000; B-Side Inc. for \$128,000 and ERA Construction for \$170,000.

B-Side Inc. appears to be the lowest responsive, responsible bidder.

Recommendation:

Award contract to lowest responsive, responsible bidder for De Anza High School Interim Warming Kitchen

Fiscal Impact:

Insurance Funds

***CI C.14 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architect(u)10(s)9(i)8(ng)

Fiscal Services:

Total ratification and approval by this action: \$28,968.00

***CI C.16 Resolution No. 41-1011: Fred Korematsu Day of Civil Liberties and the Constitution**

Comment:

Mr. Fred T. Korematsu was an American, who had the courage during World War II, to refuse to comply with federal orders resulting in the internment of 120,000 Japanese Americans because he believed the action went against the basic freedoms guaranteed by the U.S. Constitution.

The California Legislature passed AB 1775, the Fred Korematsu Day of Civil Liberties and the Constitution and Governor Arnold Schwarzenegger signed this bill into law on September 23, 2010, recognizing Mr. Korematsu for his courage and history made by his arrest, conviction, and the ultimate overturning of that conviction.

The West Contra Costa Unified School District Board of Education encourages all schools and teachers to observe the Fred T. Korematsu Day of Civil Liberties and the Constitution on January 30, or the days surrounding it, and conduct exercises commemorating the life of Mr. Korematsu and recognize the importance of preserving civil liberties, even in times of real or perceived crisis.

Recommendation:

Recommend Approval

Fiscal Services:

None

***CI C.17 Approval of Board Member Attending California Association for Bilingual Education Annual Conference**

Comment:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Board member Medrano has expressed interest in attending the California Association for Bilingual Education Conference (CABE), to be held in Long Beach. The conference dates are March 23 - 26, 2011 at the Long Beach Convention Center. Expenses including registration, travel, food and lodging are estimated to total approximately \$1800.00. Funds for Board travel and conference are budgeted and there is sufficient funding within that budget.

Recommendation:

That the Board authorizes attendance to the CABE Annual Conference 2011

Fiscal Services:

General Fund

***CI C.18 Affirmation of 2010 2011 Board of Education Meeting Schedule**

Comment:

Affirm the previously adopted schedule of regular meetings in 2011 including: January 5, January 19, February 2, February 16, March 2, March 16, April 13, May 4, May 18, June 1, June 29, July 13, July 27; and

Adopt the following additional dates for meetings in 2011: August 17, September 7, September 21, October 5, October 19, November 2, November 16, December 7.

Recommendation:

Recommend Adoption

Fiscal Services:

* **C.20 Richmond College Prep Operational Memorandum of Understanding**

Recommendation:
For Information Only

Fiscal Impact:
None

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1**

* **E.2 Request to Address the Board: Nicole Williams**

Comment:
Ms. Nicole Williams has requested time to address the Board regarding a complaint about Downer Elementary School.

Recommendation:
For Information Only

A. CLSd

