



**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**  
**BOARD OF EDUCATION**





**Resolution No. 59-0910: Unrepresented Certificated Management Retiring after June 30, 2010**

**Resolution No. 60-0910: School Supervisors Association and Confidential Employees Retiring Prior to July 1, 2010**

Comment:

Based upon the ratified agreement with United Teachers of Richmond and subsequent modifications to all other employee groups, these resolutions require revision.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted on resolutions

**\*CI C.6 Certificated Personnel Changes**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.7 Approve Job Description: Director of Facilities and Construction**

Comment:

The revised job description for the Director of Facilities and Construction is provided for review. The funding for this position will primarily be from bond funds.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.8 E-Rate Funding Year 13 – Form 470 Technology Services**

Comment:

1. WAN END-TO-END MANAGED SOLUTION: Will provide comprehensive support for Wide

**\*CI C.10 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

\* **D.2 Recognition of Middle College High School as a Bronze Medal School in the U.S. News and World Report of America’s Best High Schools**

Comment:

The U.S. News & World Report of America's Best High Schools project is an annual report that identifies the country's top-performing high schools. The goal is to provide a clear, unbiased picture of how well public schools serve all of their students - from the highest achieving to the lowest achieving - in preparing them to demonstrate proficiency in basic skills as well as readiness for college-level work. This is the fourth consecutive year that Middle College has received this prestigious acknowledgement.

Recommendation:

For Recognition Only

Fiscal Impact:

None

\* **D.3 Recognition of WCCUSD National Board for Professional Teaching Standards Teachers**

Comment:

The National Board for Professional Teaching Standards (NBPTS) focuses on establishing high and rigorous standards for what accomplished teachers should know and be able to do. NBPTS advances the quality of teaching by developing professional standards for accomplished teaching and creating a system to certify teachers who meet those standards.

Tonight, we will introduce and celebrate two newly certified National Board Certified Teachers (NBCTs). Our two teachers are Claudia Velez from Olinda and Ellen DeCarlo from Tara Hills.

Recommendation:

For Recognition Only

Fiscal Impact:

None

\* **D.4 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee  
Bayside Parent Teacher Association  
Citizens’ Bond Oversight Committee  
Community Budget Advisory Committee  
Facilities Subcommittee  
Ivy League Connection  
Safety Committee  
Special Education Citizens Advisory Committee  
Youth Commission

Public Employees Local 1  
School Supervisors Association  
United Teachers of Richmond  
West Contra Costa Administrators Association



\* **D.5 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District reque(r)-1(i)-6h ( )Tctst15n4(o)-10(g)10 wouaj EMI6 05 Tw 1.45 0 Tbut

**F. ACTION ITEMS**

**\* F.1 Temporary Housing Alternatives – Portola Middle School**

Comment:

Recommendation:

That the Board authorize the subcommittee that worked on the community survey to identify a consultant

Recommendation:  
Recommend Approval

Fiscal Impact:  
Categorical revenue

\* **F.5 Presentation of the 2008-09 Audit Report by Perry-Smith, LLP**

Comment:

Matthew Nethaway, Partner, Assurance Services, Perry-Smith LLP, will present their independent audit report of the West Contra Costa Unified School District's financial position, internal control, and federal and state compliance for the year ended June 30, 2009.

Recommendation:  
Staff recommends acceptance of the audit report

Fiscal Impact:  
None

\* **F.6 Interfund/Tier III Transfer**

Comment:

As a part of the First Interim Report staff recommended that a transfer be made from the programs which fall under the State Tier III flexibility in order to address the funding and reserve shortfall in the 2011-12 school year. It is important to make the transfer at this time due to the time constraints on the "fund balance" sweep portion of the State flexibility language.

Pursuant to Education Code 42600-42603 and in accordance with the State of California Tier III flexibility transfer provisions, staff is requesting a fund balance transfer from the Deferred Maintenance Fund and Adult Education Fund to the Special Reserve fund for the purpose of funding a portion of the 3% required reserve due to the State funding shortfall.

Recommendation:  
Board Approval

Fiscal Impact:  
\$2,000,000 from Deferred Maintenance to Special Reserve  
\$2,000,000 from Adult Education to Special Reserve

\* **F.7 F.**

collect Level II fees, and the Level I fee of \$2.97 per square foot would be charged for new residential construction as well as for construction of additions. This analysis was conducted according to state guidelines.

A copy of the School Facilities Analysis is available for review by the public in the Facilities Planning and Construction Department.

Recommendation:

Recommend approval of Resolution No. 53-0910

Fiscal Impact:

Decrease in Level II Developer Fees of \$.82 cents per square foot

\* **F.8 Safety Committee Recommendation**

Comment:

One item that was approved at the October 28 Safety Committee meeting was omitted from the report that came to the Board in November. That recommendation was that the District establishes a procedure that requires intermittent safety patrols on school site campuses during after school and evening events. The County Office of Education report which was presented to the Board on December 9 about the Richmond High safety protocols and procedures at the October 24 Homecoming Dance also recommended that the District establish a matrix for determining the safety needs at high school events. Staff has incorporated the County Office recommendations into a matrix and site supervision plan for high school events.

Recommendation:

That the Board approve the use of the supervision matrix as part of the high school operating procedures

Fiscal Impact:

Unknown at this time

\* **F.9**

**G. DISCUSSION ITEMS**

**A. CLOSED SESSION**

**A.1 CALL TO ORDER**

**A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**  
(Government Code 54957.7)

**A.3 RECESS TO CLOSED SESSION AS SCHEDULED**

**See Exhibit A**

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

**EXHIBIT A**

(Government Code Section 54954.5)

**CLOSED SESSION AGENDA**

**January 6, 2010**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

**2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
[Government Code Section 54956.9(a)]

1. WCCUSD v. RDS Architects
2. Srago v. WCCUSD

**3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION**  
[Government Code Section 54956.9(b)]

Four cases

**4. LIABILITY CLAIMS** (Government Code Section 54956.95)

**5. CONFERENCE WITH LABOR NEGOTIATORS**

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
  - UTR
  - Local One
  - School Supervisors Association
  - WCCAA

- c. Unrepresented Employees
  - Confidential and Management

**6. PUBLIC EMPLOYEE APPOINTMENT**

Administrative Appointments for the 2009-2010 School Year

The following administrative appointments will be reported for the 2009-2010 school year:  
Interim, Elementary School Principal

**7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)**

**8. STUDENT DISCIPLINE (Education Code Section 35146)**

- a. Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT  
(Government Code Section 54957)**

**10. REPORT OF CLOSED SESSION ACTIONS**