

**West Contra Costa Unified School District
Board of Education
Meeting Agenda
June 24, 2009**

Board Agenda Packets and Information:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: http://www.wccusd.net/board/APM_index.shtml

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

Viewing and Listening to the Board Meetings:

Television:

Live television broadcast of regularly scheduled Board meetings is temporarily suspended due to construction at the Richmond Civic Center. Board meetings will be rebroadcast by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of rebroadcast schedules.

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Report/Ratification of Closed Session

* **B.5 Agenda Review and Adoption** (Public Comment)

* **B.6 Board Minutes:** June 3, 2009; June 6, 2009

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Contracted Services**

Comment:

Permission is requested of the Board of Education to approve contracts for services as detailed dated June 24, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

***CI C.2 Grants/Awards/Agreements**

Comment:

Formal Acceptance is requested of the Board of Education to accept the grants/awards/agreements as detailed dated June 24, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

***CI C.3 Acceptance of Donations**

Comment:

The District has received donations as summarized dated June 24, 2009. The estimated values for any non-cash donations are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary

***CI C.4 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2008-09 school year are summarized dated June 24, 2009.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

***CI C.5 Summary of Payroll and Vendor Warrant Reports**

Comment:

Attached are the summaries of Payroll and Vendor Warrants issued during the month of May, 2009.

Total of payroll warrants: \$10,563,265

Total of vendor warrants: \$17,836,465

***CI C.8 Certificated Personnel Changes**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: Recommend Approval

Fiscal Impact: None

***CI C.9 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts

Fiscal Impact: Total for this action: \$229,875. Funding sources as noted.

***CI C.10 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of Change Orders on the following current District construction project: Kennedy High School Painting. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Mira Vista Elementary Sitework project is required by the Board, with special findings as noted below, because this is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

In addition to the Construction Change Orders, this action includes four Changes Orders to the modular building contracts at: Ford Elementary School Temporary Campus; Leadership Public Schools Temporary Campus; Richmond College Prep Modular Campus; and DeAnza High School Temporary Campus. These changes to the approved contracts include modifications to the scope of work—for example adding buildings, changing ramps, or making interior modifications in order to meet educational program needs. Ratification and approval is required as noted.

Recommendation: Ratify and approve negotiated Change Orders as noted

Fiscal Impact: Total ratification and approval by this action: \$106,887.82.

***CI C.11 Approval of Architect Selection and Award of Contract for Coronado Elementary Programming and Master Planning**

Comment:

At its meeting on June 3, 2009, the Board approved Coronado Elementary School to proceed to the Programming and Master Planning phase of work for renovation or reconstruction. The Board also directed staff to initiate an architect selection process immediately to ensure timely action on initiating the planning process at the site. Pursuant to the Board's direction, staff has initiated a selection process with the Coronado Site Committee. Three architectural firms were selected by staff for interviews at the school. The firms are all currently in the pre-qualified architect pool designated by the Board in 2006 for

***CI C.13 Coronado Elementary Interior Windows, Abatement, Trim Emergency Repair Program
Contract Award**

Comment:

* **E.2 Request to Address the Board – Growing West County School Gardens (GWCSG)**

Board Adoption of Initial Bargaining Proposal

Pursuant to Education Code Section 44955.5 the District must adopt a resolution to reduce or eliminate particular kinds of services and notice the appropriate certificated staff, in accordance with the schedule adopted by the Board on June 3, 2009. This action is recommended in order to meet the necessary budget reductions for the 2009-2010 school year.

Recommendation: Recommend Approval

Fiscal Impact: To be determined

* **F.9 District Data Warehouse System and Services**

Comment:

The District accumulates vast amounts of operational and educational data that is stored in separate “information silos.” District data sources include, but are not limited to: PowerSchool (replaces SASI) Student Information System, Encore (SPED), Edusoft, STAR, State Test Results, CAHSEE, SAT, Advanced Placement, Follett, Blackboard Connect Ed, Food Services (Winsnap), English Learner Services, Bi-Tech and School Dude. Business and operational information systems, like Bi-Tech and School Dude, do provide the information (data) needed to run the day-to-day operations of the District; but what is needed is for all these different kinds of information to be readily available and integrated at one location to make strategic decisions. Sometimes a ecessarrglegrppplida

* **G.2 Status Reports – Facilities Planning and Construction**

Comment:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- § Engineering Officer's Report—Verbal Presentation
- § Construction Status Reports—Current Construction Projects

Recommendation: For Information Only

Fiscal Impact:

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter