

West Contra Costa Unified School District
Board of Education
Meeting Agenda
March 18, 2009

Board Agenda Packets and Information:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: http://www.wccusd.net/board/APM_index.shtml

Viewing and Listening to the Board Meetings:

Television:

Live television broadcast of regularly scheduled Board meetings is temporarily suspended due to construction at the Richmond Civic Center. Board meetings will be rebroadcast by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of rebroadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Radio:

Radio broadcast of regularly scheduled Board meetings is temporarily suspended.

Audio tapes of Board meetings are kept on file in the Communications Office, Room 215, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1132).

The Board of Education would like to acknowledge the cities of Pinole and Richmond for their generosity in helping to televise WCCUSD Board of Education meetings.

Attending Board Meetings:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805

Time: The Board of Education's Open Session meeting will begin at 6:30 PM The Board will convene at 6:00 PM in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Special Accommodations:

B. OPENING PROCEDURES

- B.1 Pledge of Allegiance
- B.2 Welcome and Meeting Procedures

*CI C.3 Approval of Fund-Raising Activities

Comment:

The planned fund-raising events for the 2008-09 school year are summarized dated March 18, 2009.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

*CI C.4 Summary of Payroll and Vendor Warrant Reports

Comment:

Attached are the summaries of Payroll and Vendor Warrants issued during the month of February, 2009.

Total of payroll warrants: \$10,254,495

Total of vendor warrants: \$19,089,912

Recommendation: Recommend approval of the payroll and vendor warrant reports

The District selected HY Architects for the renovation and new construction of Portola Middle School in 2004 based upon their experience with middle school projects and their work on previous district elementary school projects. The firm has prepared the preliminary review plans for the Portola-Castro site project.

The term “Preliminary Architectural Services” is prudent because these services are a coefficient of construction costs. As the District cost estimators are responding to the current contracting environment, the projection of project costs have been declining; and we will see that adjustment reflected in HY Architect’s fee proposal in the final staff recommendation tendered for board approval.

The proposed Preliminary Architectural Services contract includes: educational program confirmation; update of the conceptual design—including site design and building plans; preliminary systems, materials, finishes identification; and confirmation of the scope of work to modernize existing buildings. This will allow the District to complete updated cost estimates based upon the more clearly defined scope of work.

Recommendation: Award preliminary Architectural Services Contract to HY Architects

Fiscal Impact: \$162,700. Funded from the Measure J Bond.

*CI C.14 Transition Learning Center (“TLC”) Fence and Gates Project Award of Contract

Comment:

The District has received funding for the replacement of damaged fencing and gates at TLC. Funding is under the Office of Public School Construction’s Emergency Repair Program. The Seville Group (“SGF”) has prepared bid specifications for the project. The project is currently out for public bid. Bids are due to be opened on March 12, 2009. Staff will bring a recommendation for award to the meeting of March 18, 2009.

This item is being presented prior to the expiration of the five working day Bid Protest period. In consideration of this timing, and in order to expedite the project, the Board’s action will be to authorize staff to issue the Notice of Award effective at the end of the Bid Protest period to the lowest responsive, responsible bidder. This award by staff will then be brought back for ratification at a future meeting.

Recommendation: Authorize staff to issue Notice of Award upon successful completion of the Bid Protest period.

Fiscal Impact: \$ _____. Funded from the state Emergency Repair Program (“ERP”).

*CI C.15 Montalvin Manor Elementary Trash Enclosure Project Award of Contract

Comment:

In order to complete the work on the Kay Road Extension and the Montalvin Manor Elementary New Entry Plaza, the District needs to construct an appropriate trash enclosure area. This will be adjacent to the new plaza, with screening and a size adequate for bins and recycling containers. Baker Vilar Architects prepared construction documents for the project. The project is currently out for public bid. Bids are due to be opened on March 12, 2009. Staff will bring a recommendation for award to the meeting of March 18, 2009.

* D.2 Recognition of West County Reads & Richmond Tales

Comment:

All 4th and 5th grade students who attend school in Richmond's Iron Triangle will be receiving a copy of Summer Brenner's new book *Richmond Tales*, the story of two children growing up in Richmond. Two students from our schools will be presenting the characters and telling some of the story of the book.

Recommendation: For Recognition Only

Fiscal Impact: None

* D.3 Budget Report Update

Comment:

Staff will provide information for the 2008-09 and 2009-10 district budget.

Recommendation: For Information Only

Fiscal Impact: Further analysis will be necessary to fully quantify the financial impact.

* D.4 Standing Reports

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Please sign up to speak prior to the beginning of this item on the agenda by submitting a "Request to Address the Board" form. Two minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Bayside Parent Teacher Association	School Supervisors Association
Citizens' Bond Oversight Committee	United Teachers of Richmond
Community Budget Advisory Committee	West Contra Costa Administrators Association
Facilities Subcommittee	
Ivy League Connection	
Safety Committee	
Special Education Citizens Advisory Committee	

* D.5 In Memory of Members of the School Community

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Alexander Edward Forristall, a 2007 graduate of Pinole Valley High School, passed away January 11, 2009. Alex was a good student and participated on the PVHS golf team for three years. He worked as a Customer Service Representative at the Hilltop branch of The Mechanics Bank and was looking forward to continuing his education at Diablo Valley College. He will always be remembered for his friendly personality and welcoming smile.

Salvador Cortez-Mendez, a Junior at Gompers Continuation High School, passed away February 28, 2009. Salvador was a student in the Gompers family for a year and a half and had made steady progress towards graduation. He was known for a ready smile and sincere love of life. He demonstrated in his classes an ongoing curiosity and sincere compassion for his classmates.

Oline Floe, retired English teacher, passed away recently. Ms. Floe began teaching in 1974 at Harry Ells High School. She continued teaching English at Richmond High School, and later at Adams Middle School, retiring in 2007. Ms. Floe will be remembered as a great educator and great inspiration to her students and all who knew her.

Our thoughts go out to family and friends in the loss of their loved ones.

Recommendation: For Information Only

Fiscal Impact: None

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* E.1 Superintendent's Report

* F.2 Charter Facilities Assignments – Proposition 39 Final Offer to Manzanita Charter School

Comment:

The District has received a Proposition 39 charter facility request from Manzanita Charter School. The District is obligated by statute to make a preliminary offer and a final offer by April 1, 2009. At the January 21, 2009 Board meeting, a proposed preliminary offer was identified.

Recommendation: Approval of the Proposition 39 final offer to Manzanita Charter School

Fiscal Impact: As identified in the final offer proposal

* F.3 Charter Facilities Assignments – Proposition 39 Final Offer to Richmond College Preparatory K-5 Charter School (Richmond College Prep)

Comment:

The District has received a Proposition 39 charter facility request from Richmond College Prep. The District is obligated by statute to make a preliminary offer and a final offer by April 1, 2009. At the January 21, 2009 Board meeting, a proposed preliminary offer was identified.

Recommendation: Approval of the Proposition 39 final offer to Richmond College Prep

Fiscal Impact: As identified in the final offer proposal

G. DISCUSSION ITEMS

None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

April 1, 2009 – Lovonya DeJean Middle School

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

Agenda Item: A

A.

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA