



West Central Asia Unified School District  
Pre-K-Adult Education Operations

**MEMORANDUM**

DATE: July 29, 2021

TO: \_\_\_\_\_

Principal \_\_\_\_\_

Funders \_\_\_\_\_

Following procedures when conducting a fundraiser.

Please review the following:

1. All Funders

Funders must be detailed:

a. School

b. Fundraiser information

covered outside of school

done, expense

including: Faculty, Parent Groups, etc.

Expense

The principal must ensure that all fundraisers are for educational purposes.

2. The principal

3. The principal

3. The principal



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We would like to thank you for your contribution.

